

## PENTWATER TOWNSHIP ROAD COMMITTEE

500 N. Hancock Street, PO Box 512, Pentwater MI 49449

### Minutes of Meeting of July 20, 2021

- I. Chairman Hooyman called the meeting to order at 3:00 p.m.
- II. Members Present: Tim Cole, Pat Hooyman, John Faas  
Dean Holub  
  
Members Absent: Tom Hicks  
  
Others Present: Dave Spitler, Oceana County Road Commission Member
- III. **Introduction of New Member:** Chairman Hooyman introduced and welcomed Mr. John Faas to the Road Committee as its newest member. He said that John was appointed to replace Nancy Arvai who did not seek reappointment to the Committee.
- IV. **Meeting Agenda:** A motion was made by Member Cole and duly seconded by Member Faas to approve the meeting agenda as presented. Voice vote: Aye: All Nay: None
- V. **Minutes of Meeting of May 18, 2021:** A motion was made by Member Cole and duly seconded by Member Holub to approve the meeting minutes of May 18, 2021. Voice vote: Aye: All Nay: None
- VI. **Old Business:**
  - a. **Review & Action: Election of Officers:** Chairman Hooyman opened the floor to nominations for officers for the coming year. A motion was made by Member Hooyman and duly seconded by Member Cole to elect the current slate of officers: Chairperson: Pat Hooyman; Vice-Chairperson: Tim Cole; and Secretary: Dean Holub. The motion was approved by voice vote: Aye: All Nay: None
  - b. **Status Report: 2021 Road Projects:** Member Holub introduced Dave Spitler who was recently appointed to the Oceana County Road Commission by the Oceana County Board of Commissioners. He said that Dave was appointed to fill an unexpired term of a member.

Mr. Spitler provided an overview of the duties and responsibilities of the Road Commission. He said that the chip seal projects consisting of Ridge Road, Hammett Road and Lakeview Drive would likely be completed within the next three weeks. He stated that the Road Commission does its own chip seal in an effort to save money. However, this process requires a significant amount of staff and at least three consecutive days of good weather for a successful result. He also said that during the summer, the Road Commission works four ten-hour days with Fridays off.

Discussion then ensued among members regarding determination of road projects for submittal for improvement. Mr. Spitler said that projects are programmed by the Road Commission for improvement in order of their submittal, so it is important to submit projects as early as possible for consideration in the following year. He also suggested to consult with Mark Timmer and Randy Smith at the Road Commission for assistance in determining need, type of improvement, and estimated cost. Mr. Spitler commented that the Road Commission had recently completed a needs assessment of all roads in the County. Mr. Spitler stated that he would attempt to obtain a copy of the needs assessment for Pentwater Township.

Members then discussed submitting the following road dura patch, chip seal and fog coat projects for 2022: Wayne Road, Madison Road, and Montgomery Boulevard. After further discussion, members requested the Secretary to contact the Road Commission to determine need and cost of the subject projects. Members also discussed the possibility of having Mr. Timmer or Mr. Smith attend our next meeting in October.

Member Holub stated that the Lake Breeze Drive project was slated to be completed after Labor Day.

**c. Review & Action: Road Committee Goal and Objectives:**

Chairman Hooyman referred members to a final draft of a Goal and Objectives to guide the Road Committee in its deliberations and work for road improvements in the Township. He said that the revised document had been reviewed and edited at the previous meeting. A motion was made by Member Cole and seconded by Member Faas to approve the Pentwater Township Road Committee Goal and Objectives dated July 20, 2021. The motion was approved by Voice Vote: Aye: All Nay: None.

**VII. New Business:**

**a. Review & Discussion: October Meeting:** Chairman Hooyman stated that the Committee had previously discussed the October meeting.

**VIII. Citizen Comments – None**

- IX. **Other Items from Members: None**
- X. **Announcements: None**
- XI. **Adjournment:** A motion was made by Member Cole and duly seconded by Member Holub to adjourn the meeting at 4:10 p.m. Voice vote: Aye: All Nay: None

Respectfully Submitted,

Dean Holub

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Dean Holub, Secretary

UNAPPROVED