

**PENTWATER TOWNSHIP BOARD MEETING**  
**Regular Meeting**

November 13, 2019 at 6:00 p.m.  
Pentwater Community Hall  
327 S. Hancock Street, Pentwater, MI 49449

**AGENDA AMENDED**

1. Call to Order/Pledge
2. Roll Call
3. Consent Agenda - Review & Action
  - a. Minutes of October 9, 2019
  - b. Correspondence
  - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
  - d. Payment of Bills
  - e. Committee/Commission Reports (Fire Department, Library, Recreation Committee)  
*(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)*
4. Meeting Agenda - Review & Action
5. Public Comment on Agenda Items (Three (3) minutes maximum)
6. Supervisor's Report
7. Clerk's Report
8. Treasurer's Report
9. Staff Reports
  - a. Zoning Administrator
    - i. Review & Action – 2019 Ordinance Update
  - b. Assessor
  - c. Cemetery Sexton
  - d. Transfer Site Attendant Report and Letter of Resignation
10. New Business
  - a. Review & Action – Mr. Spitler – Presentation of Oceana County Road Commission Request for Funding Assistance of Longbridge Road Repair
  - b. Review & Action – Mr. Spitler – Request from Les Munson to Donate Property to the Township
  - c. Review & Action – Ms. Johnson – Proposed 2020 Joint Village/Township Census Brochure

- d. Review & Action – Mr. Spitler- Michigan Municipal Insurance Property and Liability Coverage Proposal from EMC Insurance
- e. Review & Action – Ms. Johnson - Road Committee Per Diem (Rescind Resolution of 10/09/2019 and Adopt New Resolution)
- f. Review & Action – Ms. Johnson - Pre-Payment of Cemetery Services
- f.g. Review & Action – Mr. Spitler – Phase I Environmental Site Assessment

**11. Unfinished Business**

- a. Review & Action – Mr. Holub - Road Committee By-Laws

**12. Public Comments**

**13. Other Items from Board Members**

**14. Adjournment**

Public Participation at Board of Trustee Meetings

1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
4. You may address the Board on any matter that falls within the Boards jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
5. If you would like to meet with any Board or staff member following the meeting, please make your wishes known.
6. The public, press and/or legal stenographers are permitted to record the proceedings – either video or audio – as long as it does not interfere with the meeting.

Individuals with disabilities requiring auxiliary aids or services should contact the Pentwater Township Clerk by writing or calling: 327 Hancock St., P.O. Box 512, Pentwater, MI 49449 (231) 869-6231 at least one week in advance of the meeting.

Adopted July 14, 2010 by action of the Township Board