

## PENTWATER TOWNSHIP BOARD MEETING

June 12, 2013

7:00 p.m.

### AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. **Review & Action:** Meeting Agenda
- V. **Review & Action:** Minutes of the May 8, 2013 Meeting
- VI. Public Comments on Agenda Items (Three (3) minutes maximum)
- VII. Supervisor's Report
  - a. Status of Longbridge Fishing Deck Grant (**report**)
  - b. Appointment of New Planning Commission Member to fill unexpired term until June 2014 (**action**)
- VIII. Clerk's Report
- IX. Treasurer's Report
- X. Staff Reports
  - a. Zoning Administrator
  - b. Assessor
  - c. Cemetery Sexton
  - d. Transfer Site Attendant
- XI. Board/Committee Reports
  - a. Planning Commission
  - b. Cemetery Advisory Committee
  - c. Fire Department
  - d. Library
  - e. Pentwater Lake Improvement Board
  - f. Road Committee
- XII. **Review & Action:** Payment of Bills
  - a. Township
  - b. Cemetery
  - c. Fire Department
- XIII. Old Business
- XIV. New Business
  - a. **Review & Action:** Consideration of Adoption of Michigan Township Association's "Principles of Governance"
  - b. **Review & Action:** Recommendation to Enter Into a Contract with Brickhouse Interactive (formerly JS Interactive) for Website Design
  - c. **Review & Action:** Recommendation to Authorize the Supervisor to Prepare an Agreement with Summit Township

for Recycling Services from November 1, 2013 through  
March 31, 2014

- d. **Review & Action:** FOIA Policy Establishing a Procedure for the Public Inspection and Copying of Public Records
- e. **Review & Action:** Consideration of Office Remodeling Project
- f. **Review & Action:** Recommendation to Enter Into a Contract with Progressive Engineering for the Preparation of a Landscape Design Plan for the Cemetery

- XV. Public Comments
- XVI. Other Items from Board Members
- XVII. Adjournment

Policy on Public Participation  
At Board of Trustee Meetings

Welcome to Pentwater Township. We are pleased that you are interested in your community and township government issues.

We are delighted to hear your views on any item on our meeting agenda or any other issue of concern that is within our scope of authority.

To help foster a respectful atmosphere for discussion, please observe these rules adopted by the Pentwater Township Board of Trustees.

1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
4. You may address the Board on any matter that falls within the Boards jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
5. If you would like to meet with any Board or staff member following the meeting please make your wishes known.
6. The public, the press and legal stenographers are permitted to record the proceedings - either video or audio - as long as it does not interfere with the meeting.

Again, "Thank You" for taking the time and having the interest in your local Township Government.

Adopted December 12, 2007 by the Pentwater Township Board of Trustees and revised

July 14, 2010 by action of the Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Pentwater Township Clerk by writing or calling: Dean Holub, 327 Hancock St., P.O. Box 512, Pentwater, MI 49449 (231) 869-6231 at least one week in advance of the meeting.

