

## MINUTES

Pentwater Township Board

Special Meeting of July 6, 2016

Members Present: Smith, Siska, Holub, Flynn, Ruggles

Members Absent: None

Others Present: None

**Call to Order:** Supervisor Smith called the meeting to order at 9:12 a.m.

**Review & Action: Meeting Agenda** – The agenda was approved by unanimous consent.

**Old Business:** None

### **New Business**

- a. Review & Action: Discussion of Interviews of Firms Responding to the Township RFP for Preliminary Engineering for the Longbridge Road Non-Motorized Path and Recommendation/Selection of One Firm** - Supervisor Smith suggested that the Board enter into discussion regarding the results of the interviews of the three firms responding to the Township's RFP in order that they were interviewed. Members entered into discussion regarding the pros and cons of each firm. It was the general consensus that each of the firms was qualified to conduct the preliminary engineering for the Longbridge Road non-motorized path based upon past experience and their response to the RFP. Members felt that the single most factor differentiating factor between the firms appeared to be the proposed cost for conducting the engineering study ranging from \$9,400 to \$32,770.

After further discussion, a motion was made by Siska and seconded by Flynn to enter into a contract with the firm of Fleis & Vandenbrink in the amount of \$9,400 to conduct preliminary engineering for the proposed Longbridge Road Non-Motorized Path pursuant to its response to the Township's request for proposal. During discussion on the motion, a subsequent motion was made by Smith and seconded by Ruggles to amend the initial motion to authorize the Township Supervisor to execute the subject contract on behalf of the Township. The motion to amend the original motion was unanimously approved

by roll call vote. The original motion, as amended, was then unanimously approved by roll call vote.

**Public Comments** – None

**Adjournment** – A motion was made by Flynn and seconded by Siska to adjourn the meeting at 10:00 a.m. The motion was approved by voice vote.

Respectfully submitted,

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Dean Holub, Clerk

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Date