

PENTWATER TOWNSHIP

ON PENTWATER LAKE AND LAKE MICHIGAN
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Township Cemetery Advisory Committee Meeting Minutes July 31, 2013

Chairman Crumb called the regular meeting of the Pentwater Township Cemetery Advisory Committee to order at 3:15 p.m.

Members present: Damon Crumb, Myrna Carlin, Terry O'Grady, Dean Holub

Members absent: Jim Ege

REVIEW & ACTION: AGENDA

A motion was made by Member O'Grady and duly seconded by Member Carlin to approve the agenda as submitted. Voice vote. Aye: 4 Nay: 0. Motion carried.

REVIEW & ACTION: MINUTES OF THE JUNE 26, 2013 CEMETERY ADVISORY COMMITTEE MEETING

A motion was made by Member Carlin and duly seconded by Member Crumb to approve the minutes of the June 26, 2013 Cemetery Advisory Committee meeting as submitted. Voice vote. Aye: 4 Nay: 0. Motion carried.

OLD BUSINESS

Review & Discussion: Cemetery Open House Arrangements for 2013

Members discussed arrangements for the 2013 Cemetery Open House to be held on Thursday, August 8th from 1-4 p.m. Members reviewed their respective assignments for items to provide: O'Grady – cookies, punch & cups; Carlin – napkins and a platter for the cookies; Holub – ice, sign-in book, open house sign, and copies of the history of the cemetery. It was suggested that Roger Bailey be contacted as a potential speaker on the history of the cemetery during the wagon rides. Chairman Crumb stated that he would contact Mr. Bailey.

Subcommittee Reports

Cemetery Ordinance Review Subcommittee

Chairman Crumb reported that the Cemetery Ordinance Review Subcommittee had met for the first time the preceding day. He said that Subcommittee had reviewed the entire Ordinance and had preliminarily made several proposed changes. Chairman Crumb stated the proposed changes would be incorporated in a draft and then reviewed again at the Subcommittee's next meeting. He said that the Subcommittee would also be reviewing and revising the fee schedule for the Cemetery at its next or subsequent meeting. In answer to a question regarding the suggested modifications, Chairman Crumb stated that most were for clarification and/or the result of inquiries from township residents and the general public.

Landscape Design Plan Subcommittee

Chairman Crumb referred members to the minutes of the Landscape Design Subcommittee meeting on July 16, 2013 prepared by Craig Hondorp of Progressive AE, the consultant retained by the Township to conduct the project. He said that the Subcommittee provided ideas and concepts to Mr. Hondorp in the initial meeting as well as walking the cemetery. Chairman Crumb stated that the next step in the process would be to review an initial conceptual landscape design plan.

NEW BUSINESS - None

OTHER ITEMS FROM MEMBERS - None

NEXT MEETING

Due to a scheduling conflict with the Secretary, it was agreed to move the next meeting date of the Pentwater Township Cemetery Advisory Committee up from Wednesday, September 25th to Wednesday, September 18, 2013 at 3:00 p.m.

ADJOURNMENT

The meeting was adjourned at 3:50 p.m.

Respectfully Submitted,

Dean Holub, Secretary

