

<p style="text-align: center;"> <b>PENTWATER TOWNSHIP BOARD</b>  <b>PENTWATER COMMUNITY HALL</b>  500 N. HANCOCK STREET, PENTWATER, MI 49449   Regular Meeting of Wednesday, February 10, 2021  VIA ZOOM </p>	<b>APPROVED MINUTES</b>
<p>Supervisor Cavazos called the meeting to order at 6:00 PM</p> <p><b>Members Present:</b> Cavazos, Johnson, Flynn, Douglas and Holub.</p> <p><b>Members Absent:</b> None</p> <p><b>Staff Present:</b> Zoning Administrator and Assessor</p> <p><b>Others Present:</b> Chris Conroy, Pentwater resident and several others.</p>	<p><b>CALL TO ORDER</b></p> <p><b>ROLL CALL</b></p>
<p><b>Moved by Johnson and seconded by Flynn</b> to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Prior Meeting Minutes of January 13, 2021</li> <li>• Correspondence (Shelby Village and Road Commission)</li> <li>• Budget Reports (04/01/2020 – January 31, 2021)</li> <li>• Claims/Bills for the period January 14, 2021 thru February 10, 2021 as follows: <ul style="list-style-type: none"> <li>○ Township - \$46,755.79</li> <li>○ Cemetery - \$1,705.17</li> <li>○ Fire - \$12,180.08</li> </ul> </li> </ul> <p>Roll call vote: Johnson, yes; Flynn, yes; Douglas, yes; Holub, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>CONSENT AGENDA</b></p> <p><b>Review &amp; Action</b></p>
<p>Supervisor Cavazos presented the Regular Meeting agenda.</p> <p><b>Moved by Holub and seconded by Flynn</b> to accept the Regular Meeting agenda as presented. Voice vote. Motion carried.</p>	<p><b>AGENDA</b></p> <p><b>Review &amp; Action</b></p>
<p>None</p>	<p><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p>Supervisor Cavazos related that the Budget Workshop for the 2021/2022 Township, Cemetery and Fire Department Budgets will be held on Wednesday, February 24, 2021 at 10:00 a.m.</p> <p>In addition, although there are two public comment periods at each Board meeting, she wanted to remind constituents that they can also</p>	<p><b>SUPERVISOR’S REPORT</b></p>

<p>communicate with individual board members by telephone, email or in person at the Township Hall following the current COVID restrictions.</p> <p>She also gave a special thank you to the Clerk in preparing the Board packets and their organization.</p>	
<p>Clerk Johnson reported that BS&amp;A is working in the background to get the Township set up for its “go live” date in June. Two conference meetings have been set for later in February.</p> <p>Per a governmental mandate, the State’s “new” Chart of Accounts had to be in effect as of March 31<sup>st</sup>. The Township, Cemetery and Fire Department met that requirement in mid-March with the assistance of Gabridge and Associates (auditors).</p> <p>As we changed our precinct location to 500 N. Hancock, the Clerk is required to send all registered voters in Pentwater a notification of the new precinct location. She worked with MER (Michigan Election Resources) and submitted the QVF database registration information to them yesterday. The cards will begin to hit the mail on Monday. The total cost for cards, postage and set up is estimated to be \$850.</p> <p>Very coincidentally, the County Clerk notified the Clerk this morning that an Election will be held on May 4, 2021 for the purpose of voting on a single issue – a millage renewal for WSESD. The last May election was in 2014 with a voter turnout of only 8.2%. We had 1,471 registered voters and only 121 voted.</p>	<p><b>CLERK’S REPORT</b></p>
<p>The Treasurer’s report was received and placed on file. She related that a special wire transfer account was established for taxes.</p>	<p><b>TREASURER’S REPORT</b></p>
<p>The Library Report and Recreation Report were received and placed on file. The Fire Department’s report was received to include a recommendation for officers and their proposed budget. The budget recommendation will be reviewed during the Budget Workshop scheduled for February 24<sup>th</sup>.</p> <p><b>Moved by Holub and seconded by Flynn</b> to approve the slate of officers for the two-year term of 4/1/2021 – 03/31/2023 as follows:</p> <ul style="list-style-type: none"> <li>• Assistant Fire Chief – Ray Hasil</li> <li>• Secretary – Ray Hasil</li> <li>• Caretaker – Jonathan Hughart</li> </ul> <p>Voice vote. Motion carried.</p>	<p><b>OTHER DEPARTMENTAL REPORTS</b></p>

<p>Zoning and Assessing Reports were received and placed on file. The Assessor explained legislation that was recently passed to <i>extend</i> Poverty Exemptions that were granted in 2019 or 2020 for the next three years under certain circumstances. Pentwater Township only had one poverty exemption last year and it does not qualify for an extension. Discussion ensued.</p>	<p><b>STAFF REPORTS – Zoning, Assessing, Cemetery, Transfer Station</b></p>
<p><b>Moved by Holub and seconded by Cavazos</b> to adopt Resolution 2021-02, Extension of Poverty Exemptions if the assessor determines that a principal residence of a person by reason of poverty is still eligible for the exemption on or before February 15, 2021.</p> <p>Roll call vote: Holub, yes; Cavazos, yes; Flynn, yes; Douglas, yes; and, Johnson, yes. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action Resolution 2021-02 Poverty Exemption Extension</b></p>
<p><b>Moved by Johnson and seconded by Douglas</b> to amend the 2020/21 Pentwater Fire Department Budget of \$244,402.82 per the following intradepartmental transfers:</p> <ul style="list-style-type: none"> <li>• \$10,000 from Miscellaneous to Wages</li> <li>• \$15,000 from Repairs/Maintenance to Capital Outlay</li> <li>• \$3,768 from Travel/Lodging to Professional Services</li> </ul> <p>Roll call vote: Johnson, yes; Douglas, yes; Holub, yes; Flynn, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action Budget Amendment (Intradepartmental)</b></p>
<p><b>Moved by Holub and seconded by Flynn</b> to authorize the Supervisor to execute the 2021 Manistee, Mason, and Oceana Counties Household Hazardous Waste (HHW) Program Contract in the amount of \$500. Said payment will be made payable to the Mason-Lake Conservation District which serves as the fiduciary for the HHW Program.</p> <p>Roll call vote: Holub, yes; Flynn, yes; Johnson, yes; Douglas, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action 2021 Manistee, Mason, and Oceana Counties HHW Program Contract</b></p>
<p><b>Moved by Flynn and seconded by Holub</b> to authorize the Pentwater Township Supervisor and Pentwater Township Clerk to sign the “Intergovernmental Agreement for the Maintenance, Operation and Funding of Park Place Community Building”. Per the agreement, the Township agrees that on or before March 31, 2021 to pay \$10,000 to the Village to assist in defraying the maintenance and operating costs of the Park Place Building. Said agreement will automatically renew annually unless either party provide written notice within 30 days to terminate.</p>	<p><b>NEW BUSINESS Review &amp; Action Intergovernmental Agreement for the Maintenance, Operation and Funding of Park Place Community Building</b></p>

<p>Roll call vote: Flynn, yes; Holub, yes; Douglas, yes; Johnson, yes; and, Cavazos, yes. Motion carried.</p>	
<p><b>Moved by Douglas and seconded by Johnson</b> to approve the renewal of the Law Enforcement Agreement between the Township and the County as it affects enforcement of the Township Animal Control Ordinance (barking dog section). Further, the Supervisor is authorized to sign the same. Voice vote. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action Law Enforcement Agreement with Oceana County Sheriff</b></p>
<p>The Zoning Administrator’s memorandum of February 4, 2021 was reviewed and discussed. Taxes are about \$60 per year and the manner of deeding the property will have to be determined between the Supervisor and the property owner.</p> <p><b>Moved by Flynn and seconded by Douglas</b> to accept the property donation of parcel No. 64-001-623-017-00, Pythian Addition to Pythian Park Subdivision Lot 17 and 18, Block 13 as the property is in a wetland and unreachable by current public or private roads and is nonconforming to the Zoning Ordinance with respect to the width and size of the property.</p> <p>Roll call vote: Flynn, yes; Douglas, yes; Johnson, yes; Holub, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action Acceptance of Donated Property, Parcel #001- 623-017-00</b></p>
<p>Ms. Conroy referred to her report entitled “Pentwater Internet Access Solutions Taskforce Update” of February 2021. There is a lack of high-speed internet in the Pentwater area. COVID has exacerbated the problem as many secondary homeowners have come to the area to work from the homes here. In addition, college students have been returning to complete the schoolwork at home.</p> <p>Last fall, the Visioning Team began reaching out to different internet service providers and new emerging fixed wireless service providers. They have contacted Merit Network and Connect Michigan to better understand what opportunities were coming down the pike. Rural Development Funds were becoming available as were other funding sources. The ultimate goal is to get some of these funds directed back to Pentwater.</p> <p>Connect Michigan has made available a survey to Pentwater. Ms. Conroy urged all Pentwater residents and visitors to complete the survey. The Right Place and Connect Michigan opened up the portal to all of Oceana County entities to determine unserved and underserved households and businesses in the County. Mason County is funding its own survey. She thanked</p>	<p><b>NEW BUSINESS  Chris Conroy - Presentation Re Community Internet Solution</b></p>

<p>Pentwater Township Board for putting the survey on its website. Paper copies of the survey will be available too.</p> <p>The FCC 477 mapping report is very inaccurate. If one household in the census block has internet, they count the entire census block as having internet.</p> <p>Even with all the Spectrum coverage in the Village, the performance of the imbedded plans is terrible. It is not always delivering what they are charging. The entire community could benefit from improved service -- either through Spectrum or Great Lakes Energy. True Stream will have service here within the next two years. In the interim, we are looking at fixed wireless which can serve a 7-mile radius.</p> <p>Mr. Holub thanked Ms. Conroy for her hard work and leadership in this matter.</p>	
<p>Supervisor Cavazos said that the sale of the Swamp House property is still being researched. It has been learned that no one owns the west 66 feet and that there is no frontage on Rush Street. Further the deed references that the property is to be used for “urban renewal”. Also, if the property is sold, a portion of the proceeds may have to be prorated back to the taxing units.</p> <p>Ms. Johnson said that the proration of monies to the various taxing units is not unusual for property deeded to us by the State. <i>(It was done in 2018 when two parcels were sold. They were purchased for \$7,500 and approximately \$750 was distributed to the taxing units).</i></p> <p>Mr. Flynn said that he spoke with Connelly Bowling, former longtime Crystal Township Supervisor. Mr. Bowling said that under Michigan state law, a township overrides a village but not a city which is most likely why the property was transferred from the State to the Township even though it is located in the Village.</p>	<p><b>UNFINISHED BUSINESS</b>  <b>Update on Swamp House Property</b></p>
<p>None</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>Ms. Johnson said that it appears that the sale of the Swamp House Property is a complicated and convoluted issue that may require a great deal of discussion of the Township Board members as a group once it is finally ready to be discussed. Thus, she requested that a Special Board Meeting be held on this subject only instead of trying to resolve it during the next Regular Meeting scheduled for March 10, 2021.</p>	<p><b>OTHER ITEMS FROM BOARD MEMBERS</b></p>

<p>Mr. Holub asked about the percent of property tax dollars received to date. Ms. Douglas said that she would research that and let him know.</p>	
<p>Moved by Flynn and seconded by Douglas to adjourn the meeting at 6:56 p.m. Voice vote. Motion carried.</p>	<p><b>ADJOURNMENT</b></p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p>