

## MINUTES

Pentwater Township Board

Regular Meeting of August 14, 2013

Members Present: Smith, Flynn, Siska, Holub, Ruggles

Members Absent: None

Others Present: Rich Johnson - Zoning Administrator, Paula DeGregario, Damon Crumb, Amanda Dodge – Oceana Herald Journal, Ron Hollis, Terry Cluchey – PFD, Randy Stovall, Juanita Lamb, Jean Russell, Richard Hitz, Helen Henry

**Call to Order:** Supervisor Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Review & Action: Meeting Agenda** – The agenda was unanimously approved as amended to add the following items: XII. d, XIV. c. & d.

**Review & Action: Minutes of Regular Meeting of July 10, 2013** – The Minutes of the Meeting of July 10, 2013 were unanimously approved as submitted.

**Public Comments on Agenda Items - None**

### Supervisor's Report

- a. **Longbridge Road Fishing Deck Project** – Supervisor Smith distributed a revised cost estimate for the project. He noted that the current estimate is some \$15,000 less than the original estimate. Mr. Smith stated that the project was proceeding on schedule.
- b. **Contract with Summit Township for Recycling Services** – Supervisor Smith reported that the contract with Summit Township for recycling services for the period from November 1, 2013 through March 31, 2014 had been approved by the Summit Township Board at its August 5, 2013 meeting.
- c. **Fire Agreement Renewal with the Village of Pentwater** – Supervisor Smith informed the members that the Fire Agreement with the Village of Pentwater expires in December of this year. He stated that it would be placed on an upcoming agenda for Township action at a subsequent meeting.
- d. **Navigational Buoys in Pentwater Lake** – Supervisor Smith stated that the Township would be filing a joint permit with the Army Corps of

Engineers and MDEQ as soon as information was received from the Marine Patrol regarding exact GPS locations of the proposed buoys.

- e. **Household Hazardous Waste Collection Program** – Supervisor Smith stated that the annual Household Hazardous Waste Collection Program would be held on Saturday, August 17<sup>th</sup> from 9 a.m. until 2:00 p.m. at the Hart DPW building.

**Clerk’s Report** – The Clerk reported there would be an election in November for the Pentwater Public School regarding reinstatement of the homestead property tax. He also said that the contractor for the website would be in Pentwater the following day to preview the website and take photos in the community. He referred members to a resolution from the Oceana County Board of Commissioners in support of the proposed Great Lakes Technology Park in Pere Marquette Township and suggested that the Township may want to consider such a resolution. A motion was then made by Holub and seconded by Smith to authorize the Clerk to draft a resolution in support of the Great Lakes Technology Park. The motion was unanimously approved by voice vote.

**Treasurer’s Report** – The Treasurer’s report was received and filed. The Treasurer stated that one-third of the summer taxes had been collected to date.

### **Staff Reports**

- a. **Zoning Administrator** – Zoning Administrator Johnson reported eight zoning permits were issued for the month of July.
- b. **Assessor’s Report** – The Assessor’s report was received and filed.
- c. **Cemetery Sexton** – No report
- d. **Transfer Site Attendant** – The Transfer Site Attendant’s report was received and filed.

### **Committee/Department Reports**

- a. **Planning Commission** – The Planning Commission had met the evening prior to the Township Board meeting and continued discussion of outdoor furnaces.
- b. **Cemetery Advisory Committee** – Chairman Crumb reported on the discussion of the Committee at its meeting on July 31<sup>st</sup>. He said that the cemetery open house was very well attended. Mr. Crumb also stated that work was progressing on the Landscape Design Plan for the cemetery, as well as review of the Cemetery Ordinance.
- c. **Fire Department** – Fire Department report was received and filed.

- d. **Library** – Library report was received and filed.
- e. **Pentwater Lake Improvement Board** – No report
- f. **Road Committee** – Chairman Hollis referred members to the Minutes of its meeting on July 11, 2013. He stated that the Committee had taken action at that meeting to recommend that the Township resurface Longbridge Road from Monroe Road to the boat launch in conjunction with the Longbridge Road Fishing Deck project. He said that the subject project previously had received the highest priority for road improvement in the Township by the Committee. Mr. Hollis also referred members to two (2) cost estimates for the project.

### **Review & Action: Invoices**

- a. **Township** - A motion was made by Ruggles and seconded by Siska that the Township bills in the amount of \$18,833.64 be approved as submitted. The motion was unanimously approved by roll call vote.
- b. **Cemetery** – A motion was made by Ruggles and seconded by Siska that the Cemetery bills in the amount of \$980.52 be approved as submitted. The motion was unanimously approved by roll call vote.
- c. **Fire Department** – A motion was made by Siska and seconded by Holub that Fire Department bills in the amount of \$6,839.37 be approved as submitted. The motion was unanimously approved by roll call vote.
- d. **Longbridge Road Fishing Deck Project** – A motion was made by Smith and seconded by Flynn that the two engineering bills for the Longbridge Fishing Deck Project in the amount of \$8,648.80 be approved. The motion was unanimously approved by roll call vote.

**Old Business** - None

### **New Business**

- a. **Review & Action: Improvement of Longbridge Road from Monroe Road to the Township Boat Launch** – Supervisor Smith stated that it was unlikely that the paving associated with the Longbridge Road Fishing Deck project would likely not be initiated until next spring according to the engineer. He said that he would not be in favor of paving Longbridge Road this year and then piecemealing the shoulders near the Fishing Deck next year. He also stated that a representative of the Oceana County Road Commission indicated that it is very possible that the price for asphalt may be less next year. Mr. Smith suggested therefore, that any action on the subject improvement of Longbridge Road from Monroe Road to the Township Boat Launch be postponed until next spring. No action was taken on the subject.

- b. Review & Action: Request from Randy Stovall to Abandon a Portion of Perry Avenue** – Supervisor Smith referred members to a petition from Randy Stovall to abandon a portion of Perry Avenue. Mr. Randy Stovall addressed the Board and explained the necessity of requesting the subject road abandonment. He said that the decision was ultimately the responsibility of the Oceana County Road Commission to approve/disapprove, however, the Commission will not take action on a road abandonment without review and recommendation from the local township. He stated that neighboring/adjoining property owners to the affected portion of the road to be abandoned were in support of the proposal and had signed the subject petition. After discussion, a motion was made by Smith and seconded by Holub to notify the Oceana County Road Commission of Pentwater Township's approval of the petition of Christine Sammel and Bill Braun to abandon a portion of Perry Avenue located in Pentwater Beach Addition #2 from the north property line of Lot 7, Block 31 south 143 feet 2 inches as shown on Exhibit B and as described in Exhibit A. The motion was unanimously approved by voice vote.
- c. Review & Action: Proposed Improvements at the Transfer Station** – Supervisor Smith presented a cost estimate from Ken Adams Excavating in the amount of \$900 to make some improvements at the Township Transfer Station. He stated that the cost estimate included redistributing both the leaf and chip piles to different locations on-site due to the size and lack of space to deposit more materials. After discussion, a motion was made by Smith and seconded by Siska to approve the proposed improvements at the Transfer Station in the amount of \$900 by Ken Adams Excavating. The motion was unanimously approved by roll call vote.
- d. Review & Action: Proposed Road Repair (Leland Avenue) to the Pentwater Township Cemetery** – Supervisor Smith presented a cost estimate from Ken Adams Excavating in the amount of \$780 for repair of the public access road serving the rear entrance of the Cemetery. He said that the spring rains and truck traffic generated by the recent cemetery expansion had created some erosion areas as well as general wear and tear on the subject gravel road. He stated that the road is typically utilized for exiting the Cemetery following a funeral/graveside ceremony. After discussion, it was moved by Siska and seconded by Flynn to approve the proposed road repair to the Leland Avenue access road to the Cemetery in the amount of \$780 by Ken Adams Excavating. The motion was unanimously approved by roll call vote.

## **Public Comments**

Jean Russell, 5545 Wayne Road – addressed the Board and inquired about passes to utilize the Summit Township Transfer Station and if any consideration is being given to installing a bike path along Longbridge Road.

Ron Hollis, 8124 N. 56<sup>th</sup> Ave., stated that the Road Committee had examined the installation of a bike path along Longbridge Road.

Juanita Lamb, 240 East 6<sup>th</sup> St., inquired as to why the Township did not contribute to the dredging project.

Helen Henry, East 2<sup>nd</sup> St., commented in regard to the new cleanwater facility and Pine Creek.

**Adjournment** – A motion was made by Siska and seconded by Flynn to adjourn the meeting at 8:18 p.m. The motion was unanimously approved by voice vote.

**Next Meeting** – The next regular meeting of the Pentwater Township Board of Trustees will be on Wednesday, September 11, 2013 at 7:00 p.m.

Respectfully submitted,

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Dean Holub, Clerk  
Pentwater Township

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Date