

**PENTWATER TOWNSHIP PLANNING COMMISSION**

**327 S. HANCOCK**

**PENTWATER, MICHIGAN 49449**

**TELEPHONE (231) 869-6231**

**April 9, 2019**

**OPENING**

Chairperson Jim Gwillim called the Pentwater Township Planning Commission meeting to order at 7:00 pm. The Pledge of Allegiance was recited. Jim Gwillim asked for roll call.

**ROLL CALL**

Paula DeGregorio	Present
Tony Monton	Present
Buz Graettinger	Present
Jim Gwillim	Present
Terry Cluchey	Present
Tom Davis	Present
Janice Siska	Present

Keith Edwards the Zoning Administrator was present at the meeting.

**APPROVAL OF AGENDA, MINUTES AND CHAIRPERSON'S REPORT**

Jim Gwillim asked for approval of the Agenda. Buz Graettinger made a motion to approve and Jan Siska seconded. All ayes and the Agenda was approved.

Jim Gwillim asked for approval of the minutes from the December 11, 2018 meeting. Tom Davis made a motion to approve the minutes as written and Buz Graettinger seconded. All ayes and the motion was approved.

Jim Gwillim asked for approval of the minutes from the January 17, 2019 meeting. Paula DeGregorio made a motion to approve the minutes as written and Tom Davis seconded. All ayes and the motion was approved.

**PUBLIC COMMENTS** – None

**PUBLIC HEARING** – None

**OLD BUSINESS** – None

**NEW BUSINESS**

- A. **Consideration for changing the regular meeting time to 6 pm instead of 7 pm beginning with the June or August 2019 meeting.** Motion by Tony Monton, Second by Jan Siska to change the time of Planning Commission meetings from 7 pm to 6 pm beginning with the June, 2019 Annual Meeting. All ayes and the motion was approved.
  
- B. **Review of Notice of Intent to Plan.** Planning Commissioners review the proposed legal notice for publication of the Intent to Plan to prepare the next Master Plan. Motion by Buz Graettinger, Second by Tom Davis to approve the publication as presented. All ayes and the motion was approved.
  
- C. **Consideration for a Zoning Ordinance Update.** Planning Commissioners reviewed the letter dated February 28, 2019 from Mark Van Allsburg of the Mika Meyers Law Firm, attorneys for Pentwater Township. The letter summarizes topics regarding proposed Zoning Ordinance Amendments. The Planning Commission reached consensus, allowing staff and the Township Attorney to proceed with the amendments.

**DEPARTMENT/COMMITTEE REPORTS**

The Zoning Administrator’s report was accepted by the Planning Commission.

The Zoning Board of Appeals did not meet in January, February or March of 2019.

Planning Commissioners received a letter from Mason County regarding beginning of a Master Plan update.

Planning Commissioners also received a copy of the Land Division Ordinance recently approved by the Township Board of Trustees.

**OTHER ITEMS FROM THE PLANNING COMMISSION MEMBERS – None.**

**ADJOURNMENT**

Paula asked for a motion to adjourn. Jim Gwillim made a motion to adjourn and Tom Davis Seconded. All ayes and the meeting adjourned at 7:12 Pm.

**RESPECTFULLY SUBMITTED BY,**

Keith Edwards, Zoning Administrator

January 23, 2019

Approved by the Planning Commission

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Janice Siska, Secretary