

**PENTWATER TOWNSHIP**

**PLANNING COMMISSION MEETING**

**327 South Hancock Street  
P.O. Box 512  
Pentwater, Michigan 49449  
Telephone (231) 869-6231 Fax (231) 869-4340**

December 8, 2015

Vice Chairperson Paula DeGregorio called the meeting to order at 7:03 Pm. The Pledge of Allegiance was recited. Paula DeGregorio asked for Roll Call.

**Roll Call**

Paula DeGregorio	Present
George Kazemier	Present
Myrna Carlin	Present
Terry Cluchey	Present
Janice Siska	Present
Jim Gwillim	Present
Duane Hamburger, Chair	Excused

Keith Edwards the Zoning Administrator was present at the meeting.

**Approval of Minutes from August 25, 2015**

Paula DeGregorio asked for approval of the minutes from the August 25, 2015 meeting. Myrna Carlin made a motion to approve and Terry Cluchey seconded all ayes and the minutes were approved as written.

**Approval of Agenda**

Paula DeGregorio asked for approval of the Agenda for tonight's meeting. Myrna Carlin made a motion to approve the Agenda and Jim Gwillim seconded. All ayes and the Agenda was approved.

### **Chairperson's Report**

Paula DeGregorio has no report. The next Pentwater Township Planning Commission Meeting will be February 9, 2016. Jim Gwillim stated he would be away in February.

### **Public Comments**

None

### **Zoning Administrators Report**

Keith Edwards reported the Zoning Commission met in November regarding a clarification of Section 3.02 et seq. Maximum Permitted Building Height. They will be meeting again on December 15<sup>th</sup>. The meeting will be for approval of an 8 ½ ft. height variance, and a side yard setback which allows no mechanical equipment. Keith Edwards also stated they are working with the Well regarding the Trailer on site selling food. It has been removed. They are working with the owner so he obtains the needed permits.

### **Zoning Board of Appeals Report**

Paula DeGregorio stated Keith covered what was going on.

### **Old Business**

Paula DeGregorio presented the Rough Draft of the new Master Plan. Paula Degregorio would like a motion to present it to the Pentwater Township Board. George Kazemier made a motion to submit the Draft of the updated Master Plan to the Township Board. Jim Gwillim seconded. Paula DeGregorio asked for a Roll Call Vote.

Vote

George Kazemier	Yes
Myrna Carlin	Yes
Jim Gwillim	Yes
Janice Siska	Yes
Terry Cluchey	Yes
Paula DeGregorio	Yes

This will be presented to the Pentwater Township Board's January meeting.

After that the Master Plan will be sent for review. They have 63 days for review.

The Master Plan will be sent to Summit Township, Mason County Planning Commission, the Village of Pentwater, Weare Township, Golden Township, Hart Township and the Oceana County Planning Commission.

**New Business**

It was mentioned that the Pentwater Township Bylaws need review and updated. That will be addressed at the next Planning Commission meeting,

Terry made a motion to adjourn and Janice Siska seconded. All ayes and the meeting adjourned at 7:29 Pm.

**Respectfully submitted by,**

**Date** \_\_\_\_\_

**Janet K. Schomberg, Recording Secretary**

Minutes of December 8, 2015, approved as presented on March 1, 2016.