

<p style="text-align: center;"> <b>PENTWATER TOWNSHIP BOARD</b>  <b>PENTWATER COMMUNITY HALL</b>  <b>327 S. HANCOCK STREET, PENTWATER, MI 49449</b>   <b>Regular Meeting of Wednesday, February 12, 2020</b> </p>	<p style="text-align: center;"><b>DRAFT MINUTES</b></p>
<p>Supervisor Spitler called the meeting to order at 6:00 PM</p> <p><b>Members Present:</b> Johnson, Siska, Flynn, Holub, Spitler.</p> <p><b>Members Absent:</b> None.</p> <p><b>Staff Present:</b> Ms. McKinney, Deputy Supervisor</p> <p><b>Others Present:</b> Village Council Trustees Jared Griffis and Michelle Angell-Powell, Barb Siok, Recording Secretary; and, several persons in the audience.</p>	<p style="text-align: center;"><b>CALL TO ORDER</b></p> <p style="text-align: center;"><b>ROLL CALL</b></p>
<p><b>Moved by Siska seconded by Holub</b> to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Prior Meeting Minutes of January 8, 2020</li> <li>• Correspondence, if any</li> <li>• Financial Reports ending January 31, 2020</li> <li>• Claims/Bills for the period January 9 – February 12, 2020 as follows: <ul style="list-style-type: none"> <li>○ Township - \$373,351.89 <i>(includes \$316,616.98 for purchase &amp; \$2,300 for environmental assessment of 500 N. Hancock Building)</i></li> <li>○ Cemetery - \$2,277.16</li> <li>○ Fire - \$8,361.66</li> </ul> </li> <li>• Recreation Committee/Commission Report</li> </ul> <p>Roll call vote: Siska, yes; Holub, yes; Johnson, yes; Flynn, yes; and Spitler, yes. Motion carried.</p>	<p style="text-align: center;"><b>CONSENT AGENDA</b></p> <p style="text-align: center;"><b>Review &amp; Action</b></p>
<p>Supervisor Spitler presented the Regular Meeting agenda and amended it to include proposal from Harbor Design &amp; Construction for architectural and engineering services proposal for the 500 N. Hancock Building.</p> <p><b>Moved by Flynn and seconded by Siska</b> to accept the Regular Meeting agenda as amended. Voice vote. Motion carried.</p>	<p style="text-align: center;"><b>AGENDA</b></p> <p style="text-align: center;"><b>Review &amp; Action</b></p>
<p>Claudia Ressel-Hodan, 490 Sands, commented on the Friendship Center saying that the desire is to make it a Community Center and that she would like to see activities for all ages with additional financial support and management. Possibilities are only limited by imagination. The survey results from the Vision Team reflect that most respondents want the Village and Township to work together. She said that she would like a vote tonight saying “yes, we want to figure out a way to work together.</p>	<p style="text-align: center;"><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p><u>Chris Conroy, 560 S. Hancock St. #21</u>, voiced her support of the Community</p>	<p style="text-align: center;"><b>PUBLIC COMMENT</b></p>

<p>Center and agreed utilization for all Township and Village residents; especially, considering the work done by Vision Team and the requests of the community for collaboration.</p> <p><u>Mark Trierweiler, Iroquois Rd.</u> stated that he supports the Village and Township working together on the Community Center based on usage and to enable the Township to pay a lighter percentage of the cost for usage.</p> <p><u>Rande Listerman, 340 E. Hanover</u> said a Village resident is a Township resident and one pays taxes in both entities. They are two separate government bodies but as a Village resident you are a Township resident.</p> <p><u>Bill Maxwell, 670 Fifth St.</u>, said that it is a good idea for both to use it and that we all have to work together and the Township join in making it better.</p> <p><u>Nancy Arvai, 5018 Madison</u> said that she would love the Township to contribute to the Friendship Center so that we can use it.</p> <p><u>Pete Zangara, Ridge Road</u> said that he knows that we didn't want to compete with Hart, but there are many uses this place could be put to and is strongly in favor of the Township contributing to the Friendship Center.</p> <p><u>Glenn Beavis, 7158 Crescent Dr.</u> said he is fundamentally in support but expressed his displeasure about the amount of time the Center has been shut down and hopes that it will be managed better in the future.</p>	<p><b>ON AGENDA ITEMS Continued</b></p>
<p>Village Council Trustee Jared Griffis, shared some history about the Friendship Center which was formerly the DPW Building. It is better suited as a Community Center and the use would be much greater than it has been with the addition of media and updates. If the Village and the Township would merge its support together as with the Fire Department and the Library, those issues would go away as trying to assess user fees. The Village is requesting the Township for its willingness to enter into an intergovernmental agreement wherein the building will be operated by forming a board with members from the Township Board, Village Council and the community to oversee and run the facility, present budget requests and reports to the Township and Village as is currently done by the Fire Department and the Library. In view of the vision statement from the community, this is one way that we could participate together.</p> <p>The 5-year village millage for the Friendship Center is up for renewal. The Township could operate one millage for every resident of the Township and the Village to be on equal status or the Village continue the millage with the Township establishing a monetary contribution as a budget line item. "This is an opportunity where we could work together and hopefully consider forming an intergovernmental operating agreement."</p> <p>Johnson asked about what revenue is generated from the Friendship Center.</p>	<p><b>PENTWATER VILLAGE COUNCIL PRESENTATION RE COMMUNITY CENTER</b></p> <p><b>PENTWATER</b></p>

<p>Griffis replied that about \$2500 was generated from rentals.</p> <p>Michelle Angell, Village Council Trustee, said that she has a strong belief that what we're looking at doing is much larger than the Community Center in breaking down walls and moving forward and participation. In response to Glenn Beavis' concern, she stated that the renovation is taking time because "there is a lot of tape in the government world and it moves at a much slower pace". She said anyone is welcome to ask questions, the bid process has been very lengthy.</p> <p>Trustee Ressel-Hodan replied also to Johnson that scaffolding has been left up for the painter and the electricians will begin now that the HVAC system has recently been installed.</p> <p>Discussion followed regarding ways to continue after hearing the proposal, such as meeting to answer questions and getting things resolved. Spitler said that as taxpayers we are already paying \$225,000 for the operation of the Oceana Council on Aging Center in Hart. He wants to know more about what activities are planned, what is the new plan, what is to happen legally and results from the survey.</p> <p>Ressel-Hodan replied that a list has been given to the Board and explained, this is going to be a Community Center with all ages being able to use it, including part of the building being divided as a business center with a Wi-Fi and conference room for Council and Board Meetings.</p> <p>Johnson said that millage language must be received by April 28 in order to be included on the August ballot.</p> <p><b>Moved by Holub and second by Siska</b> to have the committee of Spitler and Flynn reactive for the purpose of meeting with Village representative to discuss this issue and move forward. Voice vote. Motion carried.</p>	<p><b>VILLAGE COUNCIL PRESENTATION RE COMMUNITY CENTER Discussion continued</b></p>
<p>Spitler reported on the following:</p> <ul style="list-style-type: none"> <li>• 500 N. Hancock Building wherein the medical equipment and staff will vacate April 15th</li> <li>• MDOT is continuing to monitor and evaluate Monroe Road with respect to high water issues</li> <li>• Budget Hearing will be set for Tuesday, February 25</li> <li>• FEMA meeting February 20 in Ludington</li> <li>• Renewal of Cemetery Millage</li> <li>• OCRC Road Estimates for roads in Pentwater</li> </ul>	<p><b>SUPERVISOR'S REPORT</b></p>
<p>The Clerk report was received and placed on file.</p>	<p><b>CLERK'S REPORT</b></p>

<p>The Treasurer’s report was received and placed on file.</p>	<p><b>TREASURER’S REPORT</b></p>
<p>The Library Board Packet/Minutes were accepted as presented.</p>	<p><b>LIBRARY BOARD</b></p>
<p>The Fire Department Board Packet was accepted as presented.</p> <p><b>Moved by Holub and seconded by Flynn</b> to approve the following Slate of Officers for the Pentwater Fire Department for the period April 1, 2020 – March 31, 2022 as recommended by the Pentwater Fire Department at its meeting of February 5, 2020:</p> <ul style="list-style-type: none"> <li>• Fire Chief – Paul Smith</li> <li>• Treasurer – Terry Cluchey</li> <li>• MFR Coordinator – Jonathan Hughart</li> </ul> <p>Voice vote. Motion passed.</p>	<p><b>FIRE DEPARTMENT</b></p>
<p>The Zoning Administrator’s Report was received and placed on file.</p> <p>No reports were forthcoming from the Assessor, Cemetery Sexton nor the Transfer Station Attendant.</p>	<p><b>STAFF REPORTS – Zoning Administrator, Assessor, and Transfer Site Attendant</b></p>
<p>Spitler read a letter received from the coordinator of Mason County Emergency Management regarding the CodeRED mass notification system relative to the Ludington Pumped Storage Plant.</p> <p><b>Moved by Johnson and seconded by Siska</b> to authorize the Supervisor to write a letter allowing Mason County Emergency Management to provide emergency notification for residents and visitors with respect to Consumer’s Power.</p> <p>Voice vote. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action</b></p> <p><b>Request from Mason County Emergency Management Re CodeRED Mass Notification</b></p>
<p>Discussion ensued on the 4 budget proposals received and whether to have an annual or biennial audit. Ms. Johnson said that it while she had no preference for any of the audit firms, she was not pleased with the lack of timeliness in completing the audit by the current firm. Also, the Village currently contracts with Roslund, Prestege.</p> <p><b>Moved by Holub and seconded by Johnson</b> to accept the Audit Proposal from Roslund, Prestege et al for preparation of the annual financial reports for 3 years with the option to extend for 2 years. The cost is \$6,000 for 2020; \$6,150 for 2021; and, \$6,300 for 2022.</p> <p>Roll call vote: Holub, yes; Johnson, yes; Siska, yes; Flynn, yes; and Spitler, yes. Motion carried.</p>	<p><b>NEW BUSINESS Review &amp; Action</b></p> <p><b>NEW BUSINESS Review &amp; Action Audit Bid Award Resolution No. 2020-01 continued</b></p>

<p><b>Moved by Spitler and seconded by Flynn</b> to amend the General Fund Budget of \$454,027 to reflecting intradepartmental transfers as presented by the Supervisor.</p> <p>Roll call vote: Spitler, yes; Flynn, yes; Johnson, yes; Siska, yes; Holub, yes. Motion carried.</p>	<p><b>NEW BUSINESS 2019/2020 Budget Amendment</b></p>
<p><b>Moved by Holub and seconded by Johnson</b> to authorize the Supervisor to execute the 2020 Manistee, Mason and Oceana Counties Household Hazardous Waste Contract in the amount of \$500. Said payment will be made payable to the Mason – Lake Conservation District, which serves as the fiduciary for the HHW Program.</p> <p>Roll call vote: Holub, yes; Johnson, yes; Siska, yes; Flynn, yes; Spitler, yes. Motion carried.</p>	<p><b>NEW BUSINESS 2020 Manistee, Mason &amp; Oceana County Household Hazardous Waste Contract</b></p>
<p><b>Moved by Flynn and seconded by Johnson</b> to approve the bid from Michigan Chloride Sales LLC for brining of unpaved roads in Pentwater Township for the 2020 season in the amount of \$0.14 per gallon. Said bid is for two applications of 19% - 21% Calcium Chloride per gallon for 2,500 gallons per mile for 10.4 miles of Township roads.</p> <p>Roll call vote: Flynn, yes; Johnson, yes; Holub, yes; Siska, yes; Spitler, yes. Motion carried.</p>	<p><b>NEW BUSINESS Brining Contract</b></p>
<p><b>Moved by Siska and seconded by Holub</b> to approve Architectural and Engineering Service Proposal from Harbor Design and Construction not to exceed \$5,200 and actual design cost invoiced for professional engineer at \$115 per hour and Architectural Designer at \$65 per hour not to exceed the total of \$5,200.</p> <p>Roll call vote: Siska, yes; Holub, yes; Johnson, yes; Flynn, yes; Spitler, yes. Motion carried.</p>	<p><b>NEW BUSINESS Architectural and Engineering Services Proposal from Harbor Design and Construction</b></p>
<p>Spitler said the Transfer Station is the largest cost line item in the budget. Discussion ensued. It was suggested that that the number of days open be reduced from three to two and look at a different vendor for containers service supplier by sending requests for bids.</p> <p>McKinney and Holub will continue research to report next month.</p> <p>The Budget Workshop will be held on Tuesday, February 25, 2020 at 11:00 a.m. Spitler suggested that interviews with prospective Transfer Station Operators be held just prior at 10:00 a.m.</p>	<p><b>UNFINISHED BUSINESS</b></p> <p><b>Discussion of Transfer Station Issues – Hours of Operation, Employees and Accepted Materials</b></p>
<p>Johnson said payroll direct deposit cost would be \$25 per month but is being postponed due to possible issues with Quick Books. More info is needed.</p>	<p><b>Payroll Direct Deposit</b></p>

<p><u>Jean Russell</u>, 5545 Wayne Rd., suggested a lawyer meet at the same time with the Township and Village when discussion the collaboration of the Friendship Center.</p> <p><u>Terry Cluchey</u>, Ridge Road, said that he is in favor of the Community Center as a joint project and running the tax bill through the Township so everyone pays the same. He also commented on CodeRED and saying the Fire Department has a map regarding water levels should the Consumers Project area be breeched.</p> <p><u>Clark McKeown</u>, 8631 N. Perry, asked where the village disposes of its leaves. Spitler replied that the Village deposits them at the DPW building. In turn, they are picked up by Hallack Contracting. Individual residents can bring brush and leaves to the Transfer Site.</p>	<p><b>PUBLIC COMMENTS</b></p>
<p><b>Moved by Siska and seconded by Flynn</b> to adjourn the meeting at 7:29 PM. Motion carried.</p>	<p><b>ADJOURNMENT</b></p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p> <p><b>Minutes Recorded by Siok, Recording Secretary</b></p>

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