

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, January 8, 2020</p>	<p style="text-align: center;">DRAFT MINUTES</p>
<p>Supervisor Spitler called the meeting to order at 6:00 PM</p> <p>Members Present: Spitler, Johnson, Siska, Flynn & Holub.</p> <p>Members Absent: None.</p> <p>Staff Present: Lisa McKinney, Deputy Supervisor.</p> <p>Others Present: Craig Mast, Oceana Sheriff; Dean Gustafson, Oceana County Commissioner; Tim Cole, Township Road Committee; and Pentwater Township residents Chris Conroy, Larry Conroy, Paula DeGregorio, Jean Russell and Frank Arvaih.</p>	<p style="text-align: center;">CALL TO ORDER</p> <p style="text-align: center;">ROLL CALL</p>
<p>Moved by Johnson seconded by Siska to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> • Prior Meeting Minutes of December 11, 2019 • Correspondence, if any • Financial Reports ending December 31, 2019 • Claims/Bills for the period December 12, 2019 – January 8, 2020 as follows: <ul style="list-style-type: none"> ○ Township - \$26,793.01 ○ Cemetery - \$2,405.21 ○ Fire - \$2,881.50 • Committee/Commission Reports (Library and Fire Department <p>Roll call vote: Johnson, yes; Siska, yes; Flynn, yes; Holub, yes; Spitler, yes. Motion carried.</p>	<p style="text-align: center;">CONSENT AGENDA</p> <p style="text-align: center;">Review & Action</p>
<p>Supervisor Spitler presented the Regular Meeting agenda.</p> <p>Moved by Flynn and seconded by Siska to accept the Regular Meeting agenda as presented. Voice vote. Motion carried.</p>	<p style="text-align: center;">AGENDA</p> <p style="text-align: center;">Review & Action</p>
<p>None</p>	<p style="text-align: center;">PUBLIC COMMENT ON AGENDA ITEMS</p>
<p>Sheriff Mast presented the 2019 Oceana County Sheriff’s annual report of activities and summarized the same as well as compared them to the 2015 figures. He also explained the activities relating to Pentwater Township.</p>	<p style="text-align: center;">OCEANA COUNTY SHERIFF – ANNUAL REPORT</p>

<p>Copies of the report are available upon request to the Township Clerk.</p> <p>Ms. Johnson stated that she was aware that the County does not have a garage for vehicles. She asked if the Sheriff’s vehicles are kept running even when not in use. Sheriff Mast replied in the negative. Road Patrol Officers run more electronics than he does. If they are at a location more than 30 minutes, they turn off the vehicles. He said he prefers they shut down to save gas and save their vehicles.</p> <p>Chris Conroy, 560 S. Hancock, thanked Sheriff Mast for the good job he and his staff are doing, especially Marine Law Officer Tim Simon for his service to the Pentwater community.</p>	
<p>Mr. Spitler referred to a letter he received from Mark Timmer, Acting Manager, Oceana County Road Commission, requesting \$7,682.65 for repairs to the fishermen’s landing/walkway on Long Bridge Road. The Township is contractually obligated to reimburse the Road Commission for repairs to that portion of the fishermen’s landing/walkway.</p> <p>Moved by Holub and seconded by Flynn to reimburse the Oceana County Road Commission \$7,682.65 for repairs to the fishermen’s landing/walkway on Longbridge Road</p> <p>Roll call vote: Holub, yes; Flynn, yes; Johnson, yes; Siska, yes; Spitler, yes. Motion carried.</p> <p>Mr. Spitler presented the plans and drawings for the original construction of the 500 N. Hancock building for the Board’s review. Going forward, we need to think about the number and sizes of offices, finishes and so forth to determine what the remodeling will cost. He will prepare a survey for each Board member to complete. Construction cannot be started until after July 1, 2020.</p> <p>Mr. Spitler reported that a gigantic amount of leaves has been left at the Township Transfer Station. Ken Adams Excavating has pushed them into a pile in preparation of the Fire Department’s task of burning them.</p> <p>Ms. Johnson added that most of the commercial companies that utilize the Transfer Station for leaves/brush are in arrears with respect to their annual permit fee.</p> <p>Only one application has been received for the position of Transfer Station Attendant. However, the deadline to apply is Monday, February 3, 2020. One prospective applicant suggested that two people be hired due to safety concerns.</p>	<p>SUPERVISOR’S REPORT</p>
<p>The Clerk’s Report was received and placed on file. Ms. Johnson related</p>	<p>CLERK’S REPORT</p>

<p>that the Cemetery Millage will expire in December 2020. Does the Board wish to request a renewal in August or November or absorb the cemetery operations in the General Fund?</p> <p>Mr. Flynn felt that the Cemetery millage should be renewed especially because township funds are needed for road repairs.</p>	
<p>The Treasurer’s report was received and placed on file.</p> <p>Mr. Holub asked about the grant for the tennis courts as the Township agreed to contribute \$40,000. Mr. Spitler said that the Village’s grant application did not receive approval from the State; thus, the \$40,000 is available to the township.</p>	<p>TREASURER’S REPORT</p>
<p>The Zoning Administrator’s Report was received and placed on file.</p> <p>The Assessor’s Report was received and placed on file.</p> <p>No reports are forthcoming from the Cemetery Sexton nor the Transfer Station Attendant.</p>	<p>STAFF REPORTS – Zoning Administrator, Assessor, and Transfer Site Attendant</p>
<p>Mr. Cole summarized the activities of the recently reactivated Road Committee. The Committee toured the township, discussed its findings at its meeting on December 17, 2019 and developed a methodology in which to determine improvements.</p> <p>Two primary paved and two aggregate gravel roads are being considered. It is recommended that repairs to Ridge Road (wedge, chip and seal and fog coat), Wayne Road (paved and/or chip and seal and fog coat), Lake Breeze Drive (prepare for paving and remove sand berms and aggregate) and Lansing Avenue (gravel road) be done in the next fiscal year. Funding such as a special assessment (which would exclude the village) or a township millage (which would include both village and township) will be discussed later for consideration after tentative costs are determined by the County Road Commission.</p> <p>Mr. Cole asked that a process be established for registering complaints about roads (i.e. date, time, place and nature of complaint).</p> <p>Moved by Johnson and seconded by Siska to accept the Road Committee’s recommendations of improvements to Ridge Road, Lake Breeze Drive, Wayne Road and Lansing Avenue in 2020.</p> <p>Roll call vote: Johnson, yes; Siska, yes; Holub, yes; Flynn, yes; Spitler, yes.</p>	<p>NEW BUSINESS Review & Action</p> <p>ROAD COMMITTEE – RECOMMENDED TOWNSHIP ROAD IMPROVEMENTS FOR 2020</p>

<p>Motion carried.</p> <p>Mr. Spitler said that he would complete the necessary form for the Road Commission as to what roads in the Township need repair.</p>	
<p>Ms. Johnson explained that the Township Board must annually adopt the Federal Poverty guidelines.</p> <p>Moved by Holub and seconded by Siska to adopt Resolution No. 2020-01 regarding Federal Poverty financial guidelines for 2020 assessments for eligible persons to receive exemptions, in whole or in part, from taxation under Public Act 390 of 1994.</p> <p>Roll call vote: Holub, yes; Siska, yes; Johnson, yes; Flynn, yes; Spitler, yes. Motion carried.</p>	<p>NEW BUSINESS Review & Action</p> <p>Resolution No. 2020-01</p>
<p>Because of employee interest, Ms. Johnson requested permission to proceed pursuing direct deposit for payroll.</p> <p>Moved by Siska and seconded by Holub to authorize the Township Clerk to pursue the process for Direct Deposit of payroll checks for Township employees. Voice vote. Motion carried.</p>	<p>NEW BUSINESS Review & Action</p> <p>Payroll Direct Deposit for Township Employees</p>
<p>Mr. Spitler said that a meeting will be scheduled with the Village Manager, Road Commission and MDOT regarding plans and alternative solutions for Monroe Road if or when the water rises.</p>	<p>UNFINISHED BUSINESS</p>
<p>Mr. Spitler commended Jean Russell for providing personal funds to the Road Commission for the repairs to Longbridge Road.</p>	<p>OTHER ITEMS FROM BOARD MEMBERS</p>
<p><u>Jean Russell</u> said that she was able to match the money from the Township because she was disappointed with the Township Board’s contribution and wanted to continue a good relationship between the Township and Road Commission. Mr. Spitler has spent a great deal of time fostering the relationship</p> <p><u>Paula DeGregorio</u>, 270 Sands, asked about the report for current building regarding abatement and rating. The rating was low. Does that mean that Brownfield money will not be available? Ms. Johnson said that no decision has been made by either the Township Board or Village Council with respect to selling or tearing down the building</p> <p><u>Dean Gustafson</u> thanked the board for approving a resolution to extend the term of office for County Commissioners from two years to four years. Unfortunately, the legislation was not adopted by the legislature.</p>	<p>PUBLIC COMMENT</p>

