

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, July 8, 2020 Zoom ID: 873 2458 2084</p>	<p>APPROVED MINUTES</p>
<p>Supervisor Spitler called the meeting to order at 6:03 PM</p> <p>Members Present via Zoom: Flynn, Holub, Johnson, Siska, Spitler.</p> <p>Members Absent: None.</p> <p>Staff Present via Zoom: Lisa McKinney, Deputy Supervisor.</p> <p>Others Present Via Zoom: Jean Russell, ZBA Chair; Tim Cole & Pat Hooyman, Road Committee; several residents and Barb Siok, Recording Secretary.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>Supervisor Spitler opened the Truth-In-Taxation Public Hearing at 6:05 PM for a proposed increase of 0.0630 mills in the operating tax millage rate to be levied on all property in 2020. The purpose of the Hearing is to accept public comments on the proposed tax increase. He asked those wishing to comment to state their name prior to making a comment.</p>	<p>PUBLIC HEARING Truth-In-Taxation Proposed Increase of 0.0630 mills in operating tax millage rate to be levied on property in 2020</p>
<p>None</p>	<p>Public Comments</p>
<p>After asking a second time for comments and hearing none, Supervisor Spitler closed the Public Hearing at 6:06 p.m. and opened the Regular Meeting.</p>	<p>Close Public Hearing</p>
<p>Moved by Siska seconded by Holub to accept the Consent Agenda as follows:</p> <ol style="list-style-type: none"> a. Meeting Minutes of June 10, 2020 b. Correspondence – (Tom and Marcia Walter) c. YTD Budget Reports (04/01/2020 thru 06/30/2020) d. Payment of Bills for the period June 11 – July 8, 2020 as follows: <ul style="list-style-type: none"> o Township - \$52,308.19 o Cemetery - \$2,656.49 o Fire - \$4,782.54 <p>Johnson commented on the correspondence received.</p> <p>Roll call vote: Siska, yes; Holub, yes; Flynn, yes; Johnson, yes; Spitler, yes. Motion carried.</p>	<p>CONSENT AGENDA</p> <p>Review & Action</p>
<p>Moved by Johnson and seconded by Siska to approve the Meeting Agenda as presented. Voice vote. Motion carried.</p>	<p>MEETING AGENDA Review & Action</p>

None.	PUBLIC COMMENT ON AGENDA ITEMS
<p>Spitler reported on the following:</p> <ul style="list-style-type: none"> • Deed to the new property (500 N. Hancock) has been received • Working on interior demolition and repurposing some cabinetry • Tree removal and trimming will be completed soon. • Quote on parking lot improvements is being sought. • He will catalog material that we will use in the future • Longbridge debris removal and cleaning has been done by Paul Betz • A section of the Township public dock has been replaced <p>Johnson commented that the catalog of equipment will be given to the auditors as well as our insurance carrier.</p>	SUPERVISOR'S REPORT
Johnson stated that, to date, 65 Absentee Ballots have been completed and returned. The Clerk's report was received and placed on file.	CLERK'S REPORT
<p>The Treasurer's report was received and placed on file.</p> <p>Siska said the bill to the Road Commission was considerably lower.</p> <p>Spitler said both north and south portions of Longbridge fishing dock have been repaired. There should not be any additional repairs to this area for quite some time.</p>	TREASURER'S REPORT
No Library Report was received.	LIBRARY BOARD PACKET
Johnson stated there was a County Fire Chief meeting tonight which was why Fire Chief Smith and M/O 911 Director Hasil were not available to attend tonight's meeting. The Fire Department report was received and placed on file.	FIRE DEPARTMENT
No Recreation Report was received.	RECREATION REPORT
<p>The Zoning Administrator's Report was received and placed on file.</p> <p>Assessor's Report was received and placed on file. Mr. Spitler stated that July Board of Review is scheduled for July 21 at 11:00 a.m.</p> <p>Transfer Station Report was received and placed on file.</p> <p>Spitler said he is tracking and monitoring the weight of the containers. The amount spent was \$1,039 for the month of May. Recycling is doing very well. The gate has been relocated; entrance area has been cleaned up; and new signage has been installed. He was pleased with the progress.</p>	STAFF REPORTS – Zoning: Assessor, Transfer Station, Cemetery Sexton

<p>Cemetery Sexton Report was received and placed on file.</p>	
<p>Moved by Johnson and seconded by Siska to approve Resolution No. 2020-11 which allows the Township to levy the maximum allowed millage of 3.3842 mills for all sources to include operating, fire, library, and cemetery. Roll call vote: Johnson, yes; Siska, yes; Holub, yes; Flynn, yes; Spitler, yes. Motion carried.</p>	<p>UNFINISHED BUSINESS Review & Action a. Resolution No. 2020-11 Millage Levy</p>
<p>Moved by Flynn and seconded by Holub to approve Resolution No. 2020-12 to place a Fire Department Aerial Ladder and Associated Equipment Millage proposal on the ballot for the November General election. Roll call vote: Flynn, yes; Holub, yes; Johnson, yes; Siska, yes; Spitler, yes. Motion carried.</p>	<p>UNFINISHED BUSINESS Review & Action b. Resolution No. 2020-12-Fire Department Aerial Ladder Millage Request</p>
<p>Moved by Flynn and seconded by Siska to approve the proposed language for the Interlocal Agreement for County Designated Assessor of Record and to recommend that the County Equalization Director be appointed the Oceana County Designated Assessor of Record. Roll call vote: Flynn, yes; Siska, yes; Holub, yes; Johnson, yes; Spitler, yes. Motion carried.</p>	<p>NEW BUSINESS a. Review & Action Interlocal Agreement for County Designated Assessor of Record</p>
<p>Spitler reviewed the cost estimate proposed by Jeremy Horton, Harbor Design and Construction in the amount of \$112,504 plus \$3,000 for dumpsters. The proposal will not be exceeded without prior approval from the Township. Moved by Spitler and seconded by Holub to accept the proposal from Harbor Design and Construction in the amount of \$112,504 for remodeling 500 N. Hancock using a Cost-Plus contract that will provide the Township with copies of all invoices and labor hours. The carpenter labor rate will be \$40.00 per hour with the fee of 10% added to pay for construction management of the project. Any changes in cost over \$112,504 will be discussed with the Township before the work is done. Roll call vote: Spitler, yes; Holub, yes; Flynn, yes; Johnson, yes; Siska, yes. Motion carried.</p>	<p>NEW BUSINESS b. Review & Action Estimate from Harbor Design and Construction for remodeling 500 N. Hancock Street, Pentwater</p>
<p>Holub said that according to what we were told during the Longbridge Road flooding, the Village cannot use Village funds to repair roads in the Township. In turn, the Township cannot spend Township funds to repair roads in the Village. Thus, the Road Committee recommends that a millage proposal be put on the November General Election Ballot. It would be a township wide millage which means Village residents would also be taxed but the monies collected</p>	<p>NEW BUSINESS c. Review & Action Report and Recommendation for Long-Term Road Funding</p>

<p>could only be used on township roads.</p> <p>Johnson expressed her gratitude to the Road Committee for its work in determining the status of township roads and agreed there are many roads that need attention. However, she suggested a different funding option; that is, using unrestricted Township funds. Some years ago, the Township Board adopted a 25% fund balance policy. The current General Fund budget is \$464,000 and 25% of that is \$116,000. The current unrestricted fund balance of \$719,000 is over 150% of the budget.</p> <p>Siska said we should go forward and put it on the ballot and let the people decide.</p> <p>Moved by Siska and seconded by Holub to approve Resolution 2020-13 to approve a ballot proposal for 0.5 mills for a period of four years, 2020 – 2023 to fund Township road maintenance and construction.</p> <p>Roll call vote: Siska, yes; Holub, yes; Flynn, yes; Johnson, no; Spitler, yes; Motion carried.</p>	<p>Resolution No. 2020-13 Ballot Proposal for Millage to Fund Township Road Maintenance and Construction</p>
<p><u>Ron Christians</u> said that he has taken on the challenge to run for the position of Oceana County District 1 Commissioner and is hopeful for success in the primary. He asked about the cost of road repairs.</p>	<p>PUBLIC COMMENTS</p>
<p><u>Spitler</u> asked the Board to think about how we move forward with the disposition of the current building.</p> <p><u>Johnson</u> said both Boards should meet (Township and Council) together is a special meeting.</p> <p><u>Flynn</u> commented that he has been hoping to have a round table discussion with both boards and we need to do that soon.</p> <p><u>Spitler</u> summarized that a meeting of both Boards is to be scheduled. He will share this with the Village Council President before Council’s meeting on Monday.</p> <p><u>Flynn</u> voiced his appreciation for all the extra time the Supervisor spent resolving the issues at the Transfer Station. He liked the new signage as well.</p> <p><u>Spitler</u> said that he is working with the Village at the Transfer Station using a chipper to clean up the brush pile. The chipper is on loan from the County Road Commission. He is pleased with everyone’s cooperation.</p>	<p>OTHER ITEMS from BOARD MEMBERS</p>
<p>Moved by Johnson and seconded by Holub to adjourn meeting at 7:01 PM. Motion carried by unanimous consent.</p>	<p>ADJOURNMENT</p>

		Minutes Transcribed by Barbara Siok, Recording Secretary
Sue Ann Johnson, Township Clerk	Date	