

<p style="text-align: center;"> PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 In-Person Regular Meeting of Wednesday, June 9, 2021 Zoom Available for Audience </p>	<p style="text-align: center;">APPROVED MINUTES</p>
<p>Supervisor Cavazos called the meeting to order at 6:00 PM</p> <p>Members Present: Johnson, Holub, Flynn, Cavazos, and Douglas</p> <p>Members Absent: None</p> <p>Staff Present: Keith Edwards</p> <p>Others Present: Paula DeGregorio, Jean Russell, Mark Shotwell, Claudia Ressel-Hodan, Ron Christians, Maureen Murphy, Dean Gustafson, Jeffrey Law, property owner and Kevin Motyka, Architect. .</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>Moved by Holub seconded by Flynn to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> • Prior Meeting Minutes of May 12 and May 25, 2021 • Correspondence (Village Public Hearing on Special Land Use) • YTD Financial Reports 04-01-2021 thru 05-31-2021 • Claims/Bills for the period May 13 – June 9 as follows: <ul style="list-style-type: none"> ○ Township - \$12,214.16 ○ Cemetery - \$7,940.59 ○ Fire - \$29,958.64 <p>Roll call vote: Holub, yes; Flynn, yes; Douglas, yes; Johnson, yes; and, Cavazos, yes. Motion carried.</p>	<p>CONSENT AGENDA</p> <p>Review & Action</p>
<p>Ms. Johnson handed out an amended agenda to include Pentwater Village Public Hearing Notice (Consent Agenda item) and the Pentwater Village Recreation Report (Regular Agenda). The Treasurer also requested that Item 14 e be removed from the agenda.</p> <p>Moved by Holub seconded by Johnson to accept the agenda as amended. Voice vote. Motion carried.</p>	<p>MEETING AGENDA</p> <p>Review & Action</p>
<p>None</p>	<p>PUBLIC COMMENT ON AGENDA ITEMS</p>
<p>The Supervisor reported that an agreement was developed with the</p>	<p>SUPERVISOR’S REPORT</p>

<p>Arts Council for storage space; the closing was conducted on the sale of the Swamp House property; joint “yard” sale with the Village will be held on Friday and Saturday to dispose of unwanted Township items; and, the bell from Bell Park will be relocated to the Cemetery. The base for the bell will not be relocated. It will be returned to the Hilton family.</p>																										
<p>The Clerk reported about BS&A training; closing on the Swamp House Property and the sharing of the proceeds with the local taxing entities; and, that there is increased activity in the Township Cemetery.</p>	<p>CLERK’S REPORT</p>																									
<p>The Treasurer’s report was not available.</p>	<p>TREASURER’S REPORT</p>																									
<p>The Library, Fire Department and Recreation Reports were received and placed on file.</p>	<p>OTHER DEPARTMENTAL REPORTS Library, Recreation and Fire Department</p>																									
<p>The Zoning, Assessing, Cemetery and Transfer Station Reports were received and placed on file.</p>	<p>STAFF REPORTS – Zoning, Assessing, Cemetery, Transfer Station</p>																									
<p>Moved by Cavazos and seconded by Douglas to pay the MTA Dues Invoice in the amount of \$3,730.10 plus 1,000 for the Plus Package Roll call vote: Cavazos, yes; Douglas, yes; Holub, yes; Flynn, yes; and, Johnson, yes. Motion carried.</p> <p>Moved by Holub and seconded by Douglas to approve the Capital Improvements Projects for 2021 – 2026:</p> <table border="1" data-bbox="203 1339 1110 1885"> <thead> <tr> <th colspan="3">GENERAL FUND</th> </tr> <tr> <th>FISCAL YEAR</th> <th>ITEM</th> <th>PROJECTED COST</th> </tr> </thead> <tbody> <tr> <td rowspan="3">2021/2022</td> <td>Parking Lot Improvements</td> <td>\$50,000</td> </tr> <tr> <td>Video Electronics for Meeting Room</td> <td>\$ 3,860</td> </tr> <tr> <td>Server and Backup</td> <td>\$ 2,000</td> </tr> <tr> <td rowspan="3">2022/2023</td> <td>Tractor for Transfer Station</td> <td>\$20,000</td> </tr> <tr> <td>Pentwater-Hart Trail</td> <td>\$22,500</td> </tr> <tr> <td>North End Park</td> <td>\$ 5,000</td> </tr> <tr> <td rowspan="2">2023/2024</td> <td>Pentwater-Hart Trail</td> <td>\$22,500</td> </tr> <tr> <td>Legal/Engineering for Sewer System</td> <td>\$25,000</td> </tr> </tbody> </table>	GENERAL FUND			FISCAL YEAR	ITEM	PROJECTED COST	2021/2022	Parking Lot Improvements	\$50,000	Video Electronics for Meeting Room	\$ 3,860	Server and Backup	\$ 2,000	2022/2023	Tractor for Transfer Station	\$20,000	Pentwater-Hart Trail	\$22,500	North End Park	\$ 5,000	2023/2024	Pentwater-Hart Trail	\$22,500	Legal/Engineering for Sewer System	\$25,000	<p>UNFINISHED BUSINESS MTA Dues</p> <p>Capital Improvement Projects for 2021 - 2026</p>
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2024/2025	Roof Replacement	\$40,000
2025/2026	Generator	\$50,000

CEMETERY FUND		
FISCAL YEAR	ITEM	PROJECTED COST
2021/2022	Relocation of Bell from Bell Park	\$ 5,000
	Repair/Replacement of Retaining Walls	\$ 60,000
2022/2023	Village Water Access/Extension	\$100,000
	Bench for Respite Area	\$ 5,000
2023/2024	Repair/Replacement of Retaining Walls	\$ 60,000
2024/2025	No Projects	
2025/2026	No Projects	

Roll call vote: Holub, yes; Douglas, yes; Johnson, yes; Flynn, yes; and, Cavazos, yes. Motion carried.

Moved by Johnson and seconded by Holub to adopt Resolution #2021-11 Pentwater Hart Trail Tap Grant Application which commits the Township Board to contribute \$44,730 for construction of the trail plus an annual payment of \$1,000 for trail maintenance *pending the remeasurement of the map to correct land attributed to Pentwater Township that is actually in Weare Township.*

Roll call vote: Johnson, yes; Holub, yes; Flynn, yes; Douglas, yes; and, Cavazos, yes. Motion carried.

**Resolution 2021-11
Pentwater Hart-Trail TAP
Grant Application**

Moved by Flynn and seconded by Douglas to appoint John Faas to the Pentwater Township Road Committee to fill the two-year term ending March 31, 2023. Voice vote. Motion carried.

Moved by Holub and seconded by Flynn to amend Section 3, Designation of Regulated Flood Prone Hazard Areas of Ordinance No. 14-3, An Ordinance Addressing Floodplain Management Provisions of

NEW BUSINESS

**Appointment to Township
Road Committee**

**Amend Section 3 of
Ordinance No. 14-3 An
Ordinance Addressing**

the State Construction Code effective August 24, 2021, as follows:

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agenda (FEMA) Flood Insurance Study (FIS) Entitled “Oceana County, Michigan (All Jurisdictions) and dated August 24, 2021, and the Flood Insurance Rate Map (FIRM) panel numbers of 26127CIND0B, 26127C0008D, 26127C0014D, 26127C0016D, 26127C0018D, 26127C0020D, 26127C0126D, 26127C0127D, 26127C0150D, all effective August 24, 2021.

Roll call vote: Holub, yes; Flynn, yes; Douglas, yes; Johnson, yes; and, Cavazos, yes. Motion carried.

Mr. Edwards explained his request for Resolution 2021-12 and the resulting licensing process. The property in question is north of Duna Vista – Whispering Sand. The land was platted many years ago and the road itself is not necessarily in the road right-of-way. Mr. Law’s front yard is his septic drain field, and it is failing. He is seeking permits to install a new septic system. The existing well, buried propane tank, drive, electrical box and wooden steps as well as the proposed septic system and retaining walls are located within the street right-of-way. An EGLE permit is being sought. The drain field will be located in the flattest portion of the site.

Because the Township is responsible for the right-of-way, Board action is required to allow Mr. Law to have the equipment in the right-of-way. Mr. Edwards did not expect the roadway itself to expand as it is a dead-end cul-de-sac that serves a finite number of people.

Mr. Motyka said that the drain field being installed will replace what is currently there. It is not in addition to. The agreement needs to include the additional equipment that is also located on the property (i.e., well, propane tank, electrical box).

Mr. Holub asked if the site plan would be attached to the Licensing Agreement. Mr. Edwards responded in the affirmative.

Moved by Douglas and seconded by Holub to Approve Resolution 2021-12 Re License Agreement Pertaining to Montgomery Boulevard Right-of-way.

Roll call vote: Douglas, yes; Holub, yes; Johnson, ye; Flynn, yes; and, Cavazos, yes. Motion carried.

Floodplain Management Provisions of the State Construction Codes

Resolution 2021-12 Right-of-Way Licensing Process for Montgomery Blvd

<p>Moved by Flynn and seconded by Cavazos to adopt the Pentwater Township Treasurer’s Cash Receipting – Bank Account and Deposit Policy as presented by the Treasurer.</p> <p>Roll call vote: Flynn, yes; Cavazos, yes; Holub, yes; Douglas, yes; and, Johnson, yes. Motion carried.</p>	<p>Cash Receipting – Bank Accounts and Deposit Policy</p>
<p>A brief discussion ensued about the automatic millage reduction that occurs unless a Truth in Taxation Hearing is scheduled to successfully override the reduction.</p> <p>Moved by Johnson and seconded by Douglas to conduct a Public Hearing at 6:00 p.m. on Wednesday, July 14, 2021, for a proposed increase of .0604 mills in the operating tax millage rate to be levied on all property in 2021. Voice vote. Motion carried.</p> <p>Roll call vote:</p>	<p>Discussion Regarding Millage Rates and Conducting a Truth-in-Taxation Hearing</p>
<p>David Spitler, Oceana County Road Commission member, related that the State will reevaluate in November whether the sandbags along Monroe Road will be removed. He reminded the Board that local road projects need to be submitted to the Oceana County Road Commission soon in order to get them prioritized. He said approximately \$500,000 is spent on road work every two weeks in Oceana County.</p> <p>Ron Christians, District 1 County Commissioner, said the County is continuing to observe the American Rescue Plan and is one of the first entities in the State slated to receive the one-year partial funding.</p> <p>Ms. DeGregorio expressed concern about the color of the water from the lake and river under Longbridge. Ms. Cavazos said that it may be due to Frog bit which is in abundance in the lake and is a freshwater plant with creeping stems. She is a member of the Pentwater Lake Association and they are currently doing some mechanical harvesting in the lake.</p> <p>Ms. Ressel-Hodan thanked the Board for its approval of the TAP Grant resolution.</p>	<p>PUBLIC COMMENTS</p>

<p>Ms. Johnson thanked the Board for moving forward with the purchase of the "Owl" in order to conduct Board meetings in person and simultaneously allowing those who wish to attend virtually the ability to do so.</p>	<p>OTHER ITEMS from BOARD MEMBERS</p>
<p>Moved by Holub and seconded by Flynn to adjourn the meeting 6:54 p.m. Motion carried.</p>	<p>ADJOURNMENT</p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p>