

<p style="text-align: center;"> <b>PENTWATER TOWNSHIP BOARD</b>  <b>PENTWATER COMMUNITY HALL</b>  500 N. HANCOCK STREET, PENTWATER, MI 49449   Regular Meeting of Wednesday, May 12, 2021 </p>	<b>APPROVED MINUTES</b>
<p>Supervisor Cavazos called the meeting to order at 6:00 PM</p> <p><b>Members Present:</b> Lynne Cavazos, Mike Flynn, Heather Douglas, Sue Johnson, and Dean Holub</p> <p><b>Members Absent:</b> None</p> <p><b>Staff Present:</b> Keith Edwards, Zoning Administrator</p> <p><b>Others Present:</b> Jean Russell, Paula DeGregorio, Michelle Angell, Ron Christians, Dave Spitler, Amy LaBarge and Chris Conroy – all Pentwater residents.</p>	<p><b>CALL TO ORDER</b></p> <p><b>ROLL CALL</b></p>
<p><b>Moved by Flynn seconded by Holub</b> to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Prior Meeting Minutes of April 14, 2021</li> <li>• Correspondence (none)</li> <li>• YTD Financial Reports 04-01-2021 thru 04-30-2021</li> <li>• Claims/Bills for the period April 15 – May 12 as follows: <ul style="list-style-type: none"> <li>○ Township - \$29,292.28</li> <li>○ Cemetery - \$2,803.18</li> <li>○ Fire - \$128,412.24</li> </ul> </li> </ul> <p>Roll call vote: Flynn, yes; Holub, yes; Cavazos, yes; Douglas, yes; and, Johnson, yes. Motion carried.</p>	<p><b>CONSENT AGENDA</b></p> <p><b>Review &amp; Action</b></p>
<p>Supervisor Cavazos presented Agenda. Two items were added: 13.a. Transfer Station property work; and 14.g. 327 Hancock Building</p> <p><b>Moved by Johnson seconded by Douglas</b> to accept the agenda as amended. Voice vote. Motion carried.</p>	<p><b>MEETING AGENDA</b></p> <p><b>Review &amp; Action</b></p>
<p>Michelle Angell asked if the 3 minutes is per person or per item. Supervisor Cavazos responded that it was 3 minutes per person.</p>	<p><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p>The Supervisor reported that:</p> <ol style="list-style-type: none"> <li>1. Flags on the Veterans gravesites were installed by the National Honor Society Students</li> <li>2. We will be moving forward with the purchase of the OWL Pro</li> </ol>	<p><b>SUPERVISOR’S REPORT</b></p>

<p>and 55" monitor in order to allow spectators to attend Township Board meetings virtually.</p> <ol style="list-style-type: none"> <li>3. Joint Sale with the Village and Police Department will be held Friday June 11 from 9:00 a.m. – 3:30 p.m. and on Saturday, June 12.</li> <li>4. The Supervisor is a member of the American Rescue Plan Task Force.</li> </ol>	
<p>The Clerk reported that the May 4, 2021 Election for the renewal of the WSESD millage went smoothly. Of the 188 people who voted, 116 voted via Absentee Ballot. Voting by Absentee Ballot seems to be coming more popular. In November 2020, over 66% voted AV and in August it was over 75%.</p> <p>There will be a November 2021 election as Pentwater Schools intends to request a bond proposal.</p> <p>She stated that there will be a late start in the FY 2020/2021 audit preparation due to personal matters with the onsite auditor. However, the audit is not due to the State until September.</p> <p>As the Board is aware, Maureen Murphy will be the new Deputy Clerk. She is also on the Board of Review. While it is allowable for a Deputy Clerk or Deputy Treasurer to be a BOR member, it could be conceived as a conflict. However, it is a Township Board's decision to allow a Deputy Clerk or Deputy Treasurer to serve on the Board of Review.</p> <p>Lastly, Doug Baker from Pentwater DPW stopped in the office today and related that family of Josh Adams made the original foundation for the Bell Park bell. If the foundation is not going to be used any longer, he would like to take it.</p>	<p><b>CLERK'S REPORT</b></p>
<p>The Treasurer's report was received and placed on file.</p>	<p><b>TREASURER'S REPORT</b></p>
<p>The Library, Fire Department and Recreation Reports were received and placed on file.</p>	<p><b>OTHER DEPARTMENTAL REPORTS</b>  <b>Library, Recreation and Fire Department</b></p>
<p>The Zoning, Assessing, Cemetery and Transfer Station Reports were received and placed on file.</p>	<p><b>STAFF REPORTS –</b>  <b>Zoning, Assessing, Cemetery, Transfer Station</b></p>

<p>Supervisor Cavazos said that the Pentwater Fire Department completed a burn at the Township Transfer Station. It is intended now to have a hole dug in which to place leaves and brush. Three quotes were received: \$4,000 from Beckman Brothers; \$5,650 from Sorenson; and, \$500 from Ken Adams Contracting. Ken Adams would also keep whatever sand/soil he digs out.</p> <p><b>Moved by Holub and seconded by Douglas</b> to accept the low bid from Ken Adams in the amount of \$500.</p> <p>Roll call vote: Holub, yes; Douglas, yes; Flynn, yes; Johnson, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>UNFINISHED BUSINESS</b></p>
<p>Ms. Johnson said that Holly Rought, Deputy Clerk, will be retiring on May 26. She requested that a Resolution of Appreciation be adopted.</p> <p><b>Moved by Johnson and seconded by Holub</b> to adopt the Resolution of Appreciation for Holly Rought. Voice vote. Motion carried.</p>	<p><b>NEW BUSINESS</b>  <b>Resolution of Appreciation for Holly Rought, Deputy Clerk</b></p>
<p><b>Moved by Johnson and seconded by Holub</b> to adopt Resolution No. 2021 – 10 Consenting to Inclusion of Pentwater Township in County Brownfield Development Authority.</p> <p>Roll call vote: Johnson, yes; Holub, yes; Flynn, yes; Douglas, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>NEW BUSINESS</b>  <b>Resolution #2021-10 – Inclusion of Pentwater Township in County Brownfield Development Authority</b></p>
<p><b>Moved by Douglas and seconded by Flynn</b> to amend the Annual Holliday Schedule as follows:</p> <p><i>When Independence Day/Veterans’ Day falls on Saturday, the preceding Friday shall be a holiday.</i></p> <p><i>When Independence Day/Veterans’ Day falls on Sunday, the following Monday shall be a holiday.</i></p> <p><i>If a holiday falls on a Saturday, it shall be observed on the preceding Friday,</i></p> <p><i>If a holiday falls on Sunday, it shall be observed on the following Monday.</i></p> <p><i>If Christmas or New Year’s fall on Saturday, Christmas Eve and New Year’s Eve will be observed on the preceding Thursday.</i></p> <p><i>If Christmas or New Year’s Eve fall on a Saturday or Sunday, the preceding Friday will be observed as a holiday. Otherwise, all holidays will be on the observation date.</i></p>	<p><b>NEW BUSINESS</b>  <b>Resolution Re Modification to Annual Holiday Schedule</b></p>

<p>Roll call vote: Douglas, yes; Flynn, yes; Johnson, yes; Holub, yes; and, Cavazos, yes. Motion carried.</p>	
<p><b>Moved by Holub and seconded by Douglas</b> to close all Pentwater Township Offices (other than the Clerk’s Office) on days that Elections are held at 500 N. Hancock Street: Roll call vote: Holub, yes; Douglas, yes; Johnson, yes; Flynn, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>NEW BUSINESS</b>  <b>Office Closure on Election Days</b></p>
<p>The Supervisor indicated that she agreed with the Village President and Village Manager that the Bell Park bell would be relocated to the Pentwater Township Cemetery. If the base is not used, it will go to Josh Adams. Also, the flagpole has been relocated to the Village Hall.</p> <p><b>Moved by Cavazos and seconded by Douglas</b> that all costs associated with relocating the Bell Park bell would be paid from the Cemetery Fund.</p> <p>Roll call vote: Cavazos, yes; Douglas, yes; Holub, yes; Flynn, yes; and Johnson yes. Motion carried.</p>	<p><b>DISCUSSION ITEM</b> <b>Bell Park</b></p>
<p>Discussion ensued regarding the Art Council’s request for storage space. Mr. Flynn cautioned about allowing an entity to use the Township Hall for storage. As a former storage unit owner, he had similar requests from Toys for Tots, VFW, Pentwater Junior Women’s Club, and the Sailboat Club. Boundaries need to be set.</p> <p><b>Moved by Douglas and seconded by Holub</b> to allow the Art Council to store items in the small area in the storage room pending written stipulations to be prepared by the Supervisor.</p> <p>Roll call vote: Douglas, yes; Holub, yes; Flynn, yes; Johnson, yes; and, Cavazos, yes. Motion carried.</p>	<p><b>DISCUSSION ITEMS</b> <b>Art Council’s Request for Storage Space</b></p>
<p>Mr. Holub explained that the Supervisor and he met with the Village Manager and the Village President. It is obvious that the Village wants the Township out of the picture with respect to 327 S. Hancock Street building and a couple of options were discussed:</p> <p>#1. The Village would buy out the Township for an upfront purchase or, #2. The Village would buy out the Township but not pay anything until the property is sold. If this option is done, the Township would continue paying 50% of the operation costs of the building as well as</p>	<p><b>DISCUSSION ITEM</b> <b>327 S. Hancock Street Building</b></p>

<p>insurance costs.</p> <p>Supervisor Cavazos related that the Assessor estimated the assessed value of the land at \$134,900.</p> <p>Ms. Johnson offered a third option which would be to raze the building and clean up the property for the purpose of selling. She voiced concern about an empty building sitting unused for a year or more and continuing to deteriorate.</p> <p>Trustee Flynn said that initial marketing of the building was done very poorly. A commercial realtor should be hired and “For Sale” signs put up during the 6 – 8 weeks of summer. “We have not fully explored other avenues”.</p>	
<p>Michelle Angell, 495 Sands St., Pentwater said that the Sarge Hilton donated the bell and the base. She believed 100% that the base can go with the bell. If the Township gives away free storage, it should at least have the Arts Council (instead of the taxpayers) pay for any legal fees incurred when preparing the agreement.</p> <p>Ms. Angell asked why Township Meetings were not being held at Park Place --- it is larger and has better parking. Speaking for herself, Ms. Johnson said that she likes to be near her office in order to get to files if necessary. Also, the Township Board purchased a building where we could have a meeting room.</p> <p>Ms. Angell also expressed concern about the Township and Village duplicating equipment purchases. She asked about the equipment the Township may purchase for meetings. Ms. Johnson responded that it was about \$1,200 and is the same equipment used by the school. The purpose of it is to hold in person meetings (as required by the Open Meetings Act) as well as allow the public to attend virtually if they so desire.</p> <p>Ms. Angell said, “shame on the Village and shame on the School for not getting with you [township]” and having the equipment under one roof for all to use. Basically, the taxpayers are going to “pay for it there, pay for it here and we are going to pay for it too”.</p> <p>Ms. Angell asked about the new voting equipment. Was it necessary or was it for space? Ms. Johnson responded that the new equipment was quite inexpensive and is corrugated plastic that sits on the tabletops. The current equipment is large and bulky and</p>	<p><b>PUBLIC COMMENTS</b></p>

<p>takes up a great deal of space requiring that several tables be relocated. The older equipment is also difficult to erect. In addition, we had to set up the room keeping COVID restrictions in mind. More importantly, a voting precinct cannot be relocated easily. If we were to change the location of the polling place (voting precinct), it is required that each voter be notified by mail and we have nearly 1500 registered voters.</p> <p>Ms. Angell referred to the building (327 S. Hancock), we need to cherry pick and get the developer we want based on what the community wants on that lot.</p> <p>Ms. Jean Russell, 5545 N. Wayne Road, agreed with Mr. Flynn’s thoughts about having the property for sale during the summer months. A “For Sale” sign is needed.</p> <p>Mr. Ron Christians, 87 Sands Street, suggested that since the Pentwater Art’s Council is going to use the only available storage space, that its use be revaluated from time to time. He also reminded Ms. Johnson that she had previously discussed new voting equipment because of Absentee Ballots. Ms. Johnson concurred. In November, there were nearly 900 people who voted absentee. Due to the large number, she is considering setting up another precinct for AV Ballots which would require another tabulator. Those are expensive to purchase but one can be rented for approximately \$1,000.</p> <p>Ms. Paula DeGregorio, 270 Sands Street, asked why she is being charged by BS&amp;A to view her own on-line tax information. (Note: after the meeting, the link to BS&amp;A was reviewed and changed on the Township’s website)</p>	
None	<b>OTHER ITEMS from BOARD MEMBERS</b>
<b>Moved by Holub and seconded by Douglas</b> to adjourn the meeting 7:20 p.m. Motion carried.	<b>ADJOURNMENT</b>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p>