

**Township of Pentwater**

327 Hancock Street  
P.O. Box 512  
Pentwater, Michigan  
49449

APPLICATION FOR ZONING PERMIT

Date \_\_\_\_\_

Applicants name \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone # ( ) \_\_\_\_\_ Fax # ( ) \_\_\_\_\_

Zoning Permit for:

New House Construction \_\_\_\_\_ Deck \_\_\_\_\_  
Remodeling \_\_\_\_\_ Accessory Building \_\_\_\_\_  
Garage \_\_\_\_\_ House Addition \_\_\_\_\_  
Other \_\_\_\_\_

Property Identification and Location

Tax ID # \_\_\_\_\_ Township Section # \_\_\_\_\_  
Recorded Plot or Subdivision Name \_\_\_\_\_  
Block # \_\_\_\_\_ Lot(s) # \_\_\_\_\_ or attach legal description  
Address of Property \_\_\_\_\_  
Nearest main road \_\_\_\_\_

Site Plan Information

Type of Site Plan Submitted-- Drawing \_\_\_\_\_ Sketch \_\_\_\_\_

Zoned (check one)

- (R-R) Rural Residential \_\_\_\_\_
- (R-1) Single Family Residential \_\_\_\_\_
- (R-2) Single Family Residential \_\_\_\_\_
- (R-3) Single, Two, and Multiple Family \_\_\_\_\_
- (WD) Waterfront District \_\_\_\_\_
- (C-1) Commercial District \_\_\_\_\_
- (L-1) Light Industrial \_\_\_\_\_

Property Size

Width \_\_\_\_\_  
Depth \_\_\_\_\_  
Square Feet \_\_\_\_\_  
Well \_\_\_\_\_  
City water \_\_\_\_\_  
Septic System \_\_\_\_\_  
City Sewer \_\_\_\_\_



These fees cover a portion of general administrative costs and compensation, as established by ordinance, for the Zoning Board of Appeals or the Planning Commission members attending the initial hearing/meeting.

NOTE! There may be additional costs to the applicant for applications #11 through #19

Additional costs may include, but not limited to newspaper publications, postage, photocopying and similar costs.

Any and all costs incurred for professional services or consultation with, but not limited to, Professional Planners fees and reviews, engineering, surveying or attorney fees, as required by the Township, to assist the Zoning Board of Appeals or Planning Commission in their review of the application, WILL BE BILLED TO THE APPLICANT.

Applications # 4, # 9b, # 15, # 16 and #19 may require the filing of a performance guarantee, as set forth in section 19.05 of the Zoning Ordinance.

All costs, incurred by the Township to process these applications, which exceeds the application fee, WILL BE BILLED TO THE APPLICANT. If costs are less than the application fee, a refund will be made to the applicant.

NO PERMITS WILL BE ISSUED UNTIL ALL FEES AND CHARGES ARE PAID IN FULL BY THE APPLICANT.

All applicants who apply for the above described permits will be required to sign a copy of this Fee Schedule which the Zoning Administrator will retain in the Township Zoning file of permits. The Zoning Administrator shall furnish a copy of this signed form to the applicant if requested.

Date \_\_\_\_\_

\_\_\_\_\_  
Applicant

Received by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Revised 6-28-02

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Authorization for on Site inspection

This authorization for on site inspection will give the Pentwater Township Zoning Administrator the permission to visit the subject property for the purpose of investigating any questions that he/she may have in regards to the Zoning Permit Application.

IF there are any variances involved with this Application for Zoning Permit, this Authorization for on Site Inspection will also give permission to the individual members of the Pentwater Township Zoning Board of Appeals to visit the subject property for the purpose of investigating any Variance request by the applicant.

This Authorization for On Site Inspection will also authorize the members of the Pentwater Township Planning Commission to visit the site to investigate any questions which may arise on matters that come before the Township Planning Commission.

Applicants signature \_\_\_\_\_ Date \_\_\_\_\_

Property owner signature \_\_\_\_\_ Date \_\_\_\_\_

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**ZONING ADMINISTRATOR'S OFFICE FEE SCHEDULE- (REVISED JULY 10, 2002)**

1. Zoning Permit	Residential	\$ 35.00
	Non-Residential	\$100.00
2. Camping Permit		\$ 5.00
3. Home Occupation Permit		\$ 35.00
4. Demolition Permit	Non-Residential	\$ 35.00
	Residential	\$ 5.00
5. Sign Permit	Non-Residential	\$ 15.00
6. Dock Permit		\$ 15.00
7. Fence Permit		\$ 5.00
8. Satellite Dish Permit		\$ 35.00
Exceeding 1 Meter (39.37 inches) in diameter		
9. Storage of Recreational Vehicles Permit	Residential	\$ 15.00
10. Temporary Use Permit		
A. Land and Buildings	Non-Residential	\$ 50.00
B. Storage of Used Materials	Non-Residential	\$ 50.00
C. Housing while Building	Residential	\$ 35.00
11. Seasonal use Permit	Non-Residential	\$ 15.00

**PLANNING COMMISSION**

12. Changes to Non-Conforming Buildings and Uses		\$125.00
13. Special Land Uses		\$125.00
14. Land Division	Per Split	\$ 25.00
15. Site Plan Review		\$125.00
16. Manufactured Home Park (MHP)		\$500.00
17. Planned Unit Development (PUD)		\$500.00
18. Rezoning		\$250.00

**ZONING BOARD OF APPEALS**

19. Variances, Appeals, Interpretations		\$125.00
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**LEGISLATIVE BODY**

20. Private Street Permit		\$250.00
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