

Township of Pentwater

Phone: (231) 869-6231
Fax: (231) 869-4340
www.pentwatertwp.org

327 Hancock Street
P.O. Box 512
Pentwater, Michigan 49449

APPLICATION FOR ZONING BOARD OF APPEALS HEARING REQUEST

Applicant _____ Date _____
Mailing Address _____
City _____ State _____ Zip _____
Home Phone (____) _____ Fax # (____) _____

Property information for which hearing is requested

Property Tax I.D. # _____ Township Section # _____
Recorded plot or Subdivision Name _____
Block # _____ Lot # _____
Address _____
Nearest Main Road _____

Property Zoned

RR-Rural Residential _____ WD-Waterfront District _____
R - 1 - Single Family Residential _____ C - 1 - Neighborhood Commercial _____
R - 2 - Single Family Residential _____ L - 1 - Light Industrial _____
R - 3 - Single/Multiple Family Residential _____

Is property presently Non-Conforming? Yes _____ No _____

Hearing Requested For

Appeal _____
Interpretation _____
Variance _____

If for Variance, check all that apply

Setbacks _____	Property Size _____
Side _____	Depth _____
Back _____	Width _____
Front _____	Square Footage _____

Purpose of Applicant's Request for Hearing

This application and the \$300.00 fee must be filed with the Township Zoning Administrator's Office.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY

Is property located in the Critical Sand Dune Area? Yes _____ No _____
Is property located in the High Risk Erosion Area? Yes _____ No _____
Department of Environmental Quality permit required? Yes _____ No _____

Application received by _____ Date _____
Title _____

Zoning Board of Appeals meeting date _____
Public Notice printed in newspaper -date- _____
Adjacent property owners notified by mail - date- _____

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ZONING ADMINISTRATOR'S OFFICE FEE SCHEDULE- (REVISED February 26, 2007))

1. Zoning Permit	Residential	\$ 35.00
	Non-Residential	\$100.00
2. Camping Permit		\$ 5.00
3. Home Occupation Permit		\$ 35.00
4. Demolition Permit	Non-Residential	\$ 35.00
	Residential	\$ 5.00
5. Sign Permit	Non-Residential	\$ 15.00
6. Dock Permit		\$ 15.00
7. Fence Permit		\$ 5.00
8. Satellite Dish Permit		\$ 35.00
Exceeding 1 Meter (39.37 inches) in diameter		
9. Storage of Recreational Vehicles Permit	Residential	\$ 15.00
10. Temporary Use Permit		
A. Land and Buildings	Non-Residential	\$ 50.00
B. Storage of Used Materials	Non-Residential	\$ 50.00
C. Housing while Building	Residential	\$ 35.00
11. Seasonal use Permit	Non-Residential	\$ 15.00

PLANNING COMMISSION

12. Changes to Non-Conforming Buildings and Uses		\$125.00
13. Special Land Uses		\$125.00
14. Land Division	Per Split	\$ 25.00
15. Site Plan Review		\$125.00
16. Manufactured Home Park (MHP)		\$500.00
17. Planned Unit Development (PUD)		\$500.00
18. Rezoning		\$250.00
19. Special Meetings		\$500.00 (Revised 10-11-06)

ZONING BOARD OF APPEALS

20. Variances, Appeals, Interpretations		\$300.00 (Revised 9-10-08)
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LEGISLATIVE BODY

21. Private Street Permit		\$250.00
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VILLAGE 9-8301

These fees cover a portion of general administrative costs and compensation, as established by ordinance, for the Zoning Board of Appeals or the Planning Commission members attending the initial hearing/meeting.

NOTE! There may be additional costs to the applicant for applications #11 through #19

Additional costs may include, but not limited to newspaper publications, postage, photocopying and similar costs.

Any and all costs incurred for professional services or consultation with, but not limited to, Professional Planners fees and reviews, engineering, surveying or attorney fees, as required by the Township, to assist the Zoning Board of Appeals or Planning Commission in their review of the application, WILL BE BILLED TO THE APPLICANT.

Applications # 4, # 9b, # 15, # 16 and #19 may require the filing of a performance guarantee, as set forth in section 19.05 of the Zoning Ordinance.

All costs, incurred by the Township to process these applications, which exceeds the application fee, WILL BE BILLED TO THE APPLICANT. If costs are less than the application fee, a refund will be made to the applicant.

NO PERMITS WILL BE ISSUED UNTIL ALL FEES AND CHARGES ARE PAID IN FULL BY THE APPLICANT.

All applicants who apply for the above described permits will be required to sign a copy of this Fee Schedule which the Zoning Administrator will retain in the Township Zoning file of permits. The Zoning Administrator shall furnish a copy of this signed form to the applicant if requested.

Date _____

Applicant

Received by _____ Title _____ Date _____

Revised 6-28-02

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Authorization for on Site inspection

This authorization for on site inspection will give the Pentwater Township Zoning Administrator the permission to visit the subject property for the purpose of investigating any questions that he/she may have in regards to the Zoning Permit Application.

IF there are any variances involved with this Application for Zoning Permit, this Authorization for on Site Inspection will also give permission to the individual members of the Pentwater Township Zoning Board of Appeals to visit the subject property for the purpose of investigating any Variance request by the applicant.

This Authorization for On Site Inspection will also authorize the members of the Pentwater Township Planning Commission to visit the site to investigate any questions which may arise on matters that come before the Township Planning Commission.

Applicants signature _____ Date _____

Property owner signature _____ Date _____