

PENTWATER TOWNSHIP

ON PENTWATER LAKE AND LAKE MICHIGAN
327 South Hancock Street P.O. Box 512 Pentwater, Michigan 49449
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Township Cemetery Advisory Committee Meeting Minutes Regular Meeting September 28, 2016

Chairman Barker called the regular meeting of the Pentwater Township Cemetery Advisory Committee to order at 3:00 p.m.

Members present: John Barker, Myrna Carlin, Dean Holub, Terry O'Grady, Marilyn Cluchey

Members absent: None

In Attendance: Ted & Brande Kroeze – Sunshine's Outdoor Services LLC, Jan Siska, Chuck Smith

REVIEW & ACTION: AGENDA

A motion was made by Member Carlin and duly seconded by Member O'Grady to approve the Agenda as submitted. The motion was unanimously approved by voice vote.

REVIEW & ACTION: MINUTES OF THE SEPTEMBER 13, 2016 SPECIAL CEMETERY ADVISORY COMMITTEE MEETING

A motion was made by Member O'Grady and duly seconded by Member Carlin to approve the minutes of the September 13, 2016 special Cemetery Advisory Committee meeting. The motion was unanimously approved by voice vote.

OLD BUSINESS – None

NEW BUSINESS

Review & Discussion: Selection of Colors/Patterns for Respite Area Items with Contractor

Mr. Holub introduced Brande and Ted Kroeze representing Sunshine's Outdoor Services, LLC which was selected as the contractor for the installation of the respite area at the cemetery. Chairman Barker stated that the primary purpose of the meeting was to

select specific colors and patterns for certain items contained in the subject project. Members then entered into discussion regarding colors for the retaining wall. After deliberation, members selected a grey color for the block wall. Members then discussed colors for the stamped concrete portion of the project. It was noted that installation of the concrete entailed the application of two colors – one that is mixed in with the concrete at the plant and one that is applied when forming the actual pattern in the concrete. After further discussion, it was the consensus of the members that the base color should be stone grey and the forming color should be slate grey.

Mr. Kroeze stated that they would be preparing a sample of the stamped concrete per the bid specifications. It was decided that the Committee would inspect the sample at the contractor's place of business to confirm its selection. Mr. Kroeze said that it was his intent to complete all of the "hardscape" elements of the project, including the stamped concrete, retaining wall, and installation of the water line and electrical connection for the water feature this fall and the installation of the benches, all plantings, and the actual water feature in the spring.

NEXT MEETING

The next regular meeting of the Pentwater Township Cemetery Advisory Committee will be at 3:00 p.m. on Wednesday, March 29, 2017.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,

Sue Ann Johnson, Secretary (03/29/2017)