

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD  PENTWATER COMMUNITY HALL  327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, April 10, 2019</p>	<p style="text-align: center;"><b>APPROVED MINUTES</b></p>
<p>Supervisor Spitler called the meeting to order at 6:00 PM</p> <p><b>Members Present:</b> Johnson, Spitler, Flynn, Siska and Ruggles</p> <p><b>Staff Present:</b> Zoning Administrator</p> <p><b>Others Present:</b> 17 audience members</p>	<p><b>CALL TO ORDER</b></p> <p><b>ROLL CALL</b></p>
<p>Supervisor Spitler presented the consent agenda.</p> <p><b>Moved by Siska and seconded by Ruggles</b> to accept the consent agenda as follows:</p> <ul style="list-style-type: none"> <li>• Minutes of March 13, 2019</li> <li>• Correspondence</li> <li>• Financial Reports ending March 31<sup>st</sup></li> <li>• Bills for the period March 14 – April 10 as follows: <ul style="list-style-type: none"> <li>○ Township - \$26,050.71</li> <li>○ Cemetery - \$1,568.32</li> <li>○ Fire Department - \$47,016.07</li> </ul> </li> <li>• Committee/Commission Reports (Library, Fire Department, PLIB, Recreation)</li> </ul> <p>Voice vote. Motion carried.</p>	<p><b>CONSENT AGENDA</b></p> <p><b>Review &amp; Action</b></p>
<p>Supervisor Spitler presented the Regular Meeting agenda and amended the same indicating that the appointment to the Zoning Board of Appeals will be delayed.</p> <p><b>Moved by Flynn and seconded by Ruggles</b> to accept the Regular Meeting agenda as amended</p> <p>Voice vote. Motion carried.</p>	<p><b>AGENDA</b></p> <p><b>Review &amp; Action</b></p>
<p>None</p>	<p><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p>Mr. Spitler reported that road work will begin soon within the Village and Township. There will be a 5' walking/biking lane from Wythe Street to the Trading Post on Monroe Road. This project is being done by the Road Commission with Act 51 monies. Funds are being handled through the Community Foundation.</p>	<p><b>SUPERVISOR'S REPORT</b></p>

<p>Mr. Spitler presented the proposal in the amount of \$10,000 for architectural and engineering services from Fishbeck, Thompson, Carr and Huber, Inc. (FTCH) for the Pentwater Township/Village Hall. Several studies have been done previously but they were not as comprehensive as this proposal. Fishbeck was one of the firms that had done a prior analysis of the building.</p> <p><b>Moved by Spitler and seconded by Ruggles</b> to accept the proposal FTCH as written in the amount of \$10,000 with the cost to be shared on a 50/50 basis with the Village of Pentwater. Roll call vote: Spitler, yes; Ruggles, yes; Siska, yes; Flynn, yes; and Johnson, yes. Motion carried.</p>	<p><b>Review &amp; Action Architectural and Engineering Proposal for Community Hall</b></p>
<p>The Clerk’s report was received and placed on file.</p>	<p><b>CLERK’S REPORT</b></p>
<p>The Treasurer’s Report was received and placed on file. Ms. Siska added that 2018 winter tax collection is complete other than for those that remain delinquent. Collections were \$334,361.75 for the Township; \$203,421.59 for the Fire Department; and, \$71,332.23 for the Cemetery.</p>	<p><b>TREASURER’S REPORT</b></p>
<p>Staff Reports were received and placed on file.</p>	<p><b>STAFF REPORTS – Zoning Administrator Assessor Transfer Site Attendant</b></p>
<p>Mr. Spitler presented the 2018/2019 General Fund Budget Amendment wherein \$32,268 in various line items were transferred to other various line items to avoid a deficit in those line items. In addition, the 2018/2019 Cemetery Budget needs to be amended as well in the amount of \$14,775.</p> <p><b>Moved by Siska and seconded by Johnson</b> to amend the 2018/2019 General Fund Budget of \$481,960 as presented. Roll call vote: Siska, yes; Johnson, yes; Ruggles, yes; Flynn, yes; and, Spitler, yes. Motion carried.</p> <p><b>Moved by Ruggles and seconded by Flynn</b> to amend the 2018/2019 Cemetery Budget of \$135,147 as presented. Roll call vote: Ruggles, yes; Flynn, yes; Siska, yes; Spitler, yes; and, Johnson, yes. Motion carried.</p> <p><b>Moved by Ruggles and seconded by Siska</b> to amend the Transfer</p>	<p><b>UNFINISHED BUSINESS</b></p> <p><b>Annual Budget Amendments</b></p> <p><b>Review &amp; Action</b></p>

<p>Station Fee Schedule to reflect that glass will no longer be accepted as a recyclable material due to the expense. Voice vote. Motion carried.</p> <p>Ms. Johnson reminded the Board that Republic Services ceased trash collection to a portion of Pentwater Township. As a result, the Board voted to keep the Transfer Station opened during the winter to accommodate those residents as well as to have the Supervisor explore other alternatives to include township-wide curbside collection as Act 188 of 1954 allows the township certain public improvements to include the collection and disposal of garbage and rubbish. The thought was to have the trash fee be put on one's annual tax bill.</p> <p>The Deputy Supervisor contacted several units of government. In her written report, Pere Marquette Township pays for the service out of the General Fund in the amount of \$180,000 per year. However, many other areas have a Special Assessment for garbage collection wherein improved parcels are assessed from a range of \$105 to \$180 on an annual basis.</p> <p>Discussion ensued. Ms. Johnson recommended that an RFP be done. Ms. Siska agreed and added that a public meeting with constituents be held as well. Mr. Ruggles agreed with the concept of township-wide curbside trash pickup.</p> <p>Mr. Flynn was totally against it. He felt it would be foolish spending. We are much more efficient with our Transfer Site.</p> <p><b>Mr. Spitler said it appears the consensus is to move forward with efforts to prepare an RFP and determine the process to establish a special assessment.</b></p>	<p><b>Transfer Station – Glass</b></p> <p><b>Status of Township Trash Service</b></p>
<p><b>Moved by Ruggles and seconded by Siska</b> to adopt Resolution No. 19-10 regarding Nonpartisan Elected Township Offices. Voice vote. Motion carried.</p>	<p><b>NEW BUSINESS</b></p> <p><b>Resolution No. 19-10 Nonpartisan Ballot</b></p>
<p><b>Moved by Johnson and seconded by Ruggles</b> to reappoint Mr. Anthony A. Monton and Mr. Tom Davis to the Pentwater Township Planning Commission effective June 1, 2019 for a three-year term ending May 31, 2022. Voice vote. Motion carried.</p>	<p><b>Reappointments to Planning Commission</b></p>

<p>Mr. Edwards, Zoning Administrator, summarized Ordinance 19-02 and its intent. The Ordinance was drafted by legal counsel.</p> <p><b>Moved by Ruggles and seconded by Siska</b> to adopt Ordinance No. 19-02 to Regulate Platted Subdivisions Within the Township of Pentwater.</p> <p>Roll call vote: Ruggles, yes; Siska, yes; Johnson, yes; Flynn, yes; and, Spitler, yes. Motion carried.</p>	<p><b>Review &amp; Action –</b></p> <p><b>Ordinance 19-02</b>  <b>An Ordinance to Regulate Platted Subdivisions within the Township of Pentwater</b></p>
<p>Supervisor Spitler asked Mr. Edwards for an overview of Ordinance 19-03 regarding traffic control at Cedar Point Park. Mr. Edwards explained that proposed Ordinance is intended to allow the Oceana County Parks and Recreation Commission to have signs posted prohibiting overnight parking along the road near Cedar Point County Park. Because the County Road Commission does not want to adopt such an ordinance, Golden Township and Pentwater Township have been asked to do so. Golden Township has already adopted a “traffic ordinance” and has agreed to pay \$175.00 for the signage. It is being proposed that Pentwater Township do the same.</p> <p>If adopted, the Pentwater Township Supervisor would be the Traffic Engineer and Traffic Control Officer and determine how the ordinance is to be enforced.</p> <p>Discussion ensued. Mr. Lundborg, member of the Oceana County Parks and Recreation Commission, said that there was an agreement in 1999 between the County Parks and Recreation and the two townships to construct the park. Now, it is being proposed that the same three entities each pay \$175 for the initial signage.</p> <p>Mr. McKeen, Chairperson, Oceana County Parks and Recreation Commission, said that improvements are being made to Cedar Point Park to include a new stairway and new viewing area in an estimated amount of \$25,000.</p> <p>It was noted that Mr. Jake Whelpley is the Golden Township Traffic Engineer.</p> <p><b>Moved by Ruggles and seconded by Siska</b> to adopt Ordinance No. 19-03, a General Ordinance (Uniform Traffic Code, Traffic Engineer and Traffic Control Order).</p> <p>Roll call vote: Ruggles, yes; Siska, yes; Flynn, yes; Spitler, yes; and, Johnson, yes. Motion carried.</p>	<p><b>Review &amp; Action –</b></p> <p><b>Ordinance 19-03, A General Ordinance (Uniform Traffic Code, Traffic Engineer and Traffic Control Order)</b></p>

<p>Mr. Jim Simon, Chairman of the Building Committee of Duna Vista Resorts related that Mr. John Beneicke, President of the Building Committee sent via email a letter to the Board that he requested be read into the minutes regarding situations on the south end of Paulina St. in Pentwater Beach Addition No.4. All Board members had received the letter.</p> <p>Ms. Kim Harrison said that her husband, James Tamm sent a letter dated April 3, 2019 to Mr. Spitler regarding Plat No. 4. Their property is severely impacted. They are attempting to resolve the issue with the new owner next door in a reasonable and conciliatory manner. If that does not occur, they will take legal action.</p> <p>Ms. Gigi Mitchell related that 17 years ago she purchased her property in Duna Vista and had a survey done by Nordlund and Associates. She has a title without exception. When a new purchaser of land (Mr. Kranzo) called her last summer to inform her that her driveway was on his property. She would like the opportunity to work out a reasonable response or settlement. She wanted the Township to be aware that this is affecting any number of people in the association.</p> <p>Ms. Claudia Rio stated that she is impacted by the new owner's plan and, if it goes through, she will not be able to access to her property. She also sent a letter requesting that the Moratorium be reinstated in Duna Vista until there can be a resolution.</p> <p>Mr. Jeff Rio stated that Paulina Road has been where it is for a long time. It will be difficult to change it now.</p> <p>Mr. Gary McKeen, on behalf of the Oceana Conservation District, thanked the Board and the people of Pentwater for its continued support of the Annual Household Hazardous Waste Program.</p> <p>Ms. Jean Russell said that the original Wayne Road is to the east in the electric right-of-way. She was concerned that it may become a problem similar to what is occurring at Duna Vista. Mr. Ruggles responded that Wayne Road is a County road. The roads in Duna Vista are private.</p> <p>Mr. Michael Cook stated that he has been traveling the County and attending various meetings of local entities. He complimented the Pentwater Township Board as its meetings are well conducted and</p>	<p><b>PUBLIC COMMENTS on Non-Agenda Items</b></p>
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<p>well presented.</p> <p>Mr. Alan Kranzo asked if, during the initial moratorium that went into effect on September 26, 2018 and lasted six months, the Board or Zoning Administrator received any documentation regarding Addition No. 4 prior to today? Mr. Edwards responded that he did receive some documentation that had been submitted since his original letter went out.</p>	
<p><b>Moved by Siska and seconded by Ruggles</b> to adjourn the meeting at 7:10 p.m. Motion carried by unanimous consent.</p>	<p><b>ADJOURNMENT</b></p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p>