

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD  PENTWATER COMMUNITY HALL  327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, March 13, 2019</p>	<p style="text-align: center;"><b>APPROVED MINUTES</b></p>
<p>Supervisor Spitler called the meeting to order at 7:01 PM.</p> <p><b>Members Present:</b> Flynn, Johnson, Ruggles, Siska and Spitler.</p> <p><b>Staff Present:</b> Lisa McKinney, Deputy Supervisor and Barb Siok, Recording Secretary.</p> <p><b>Others Present:</b> Paul Smith, Fire Chief; Paula De Gregorio, Planning Commission Vice-Chair; Jean Russel, ZBA Chair; Terry Cluchey, Fire Department Treasurer; Dean Gustafson, County Commissioner, and Bob Childers, resident.</p>	<p><b>CALL TO ORDER</b></p> <p><b>ROLL CALL</b></p>
<p><b>Moved</b> by Ruggles and seconded by Flynn to approve the agenda as amended to include Pentwater Village Tennis Court Grant. Approved by unanimous consent.</p>	<p><b>AGENDA</b> <b>Review &amp; Action</b></p>
<p><b>Moved</b> by Ruggles, seconded by Johnson to approve the Minutes of the February 13, 2019 Regular Meeting as presented. Approved by unanimous consent.</p> <p><b>Moved</b> by Ruggles, seconded by Flynn to approve the Minutes of the February 13, 2019 Closed Session as presented. Approved by unanimous consent.</p> <p><b>Moved</b> by Johnson, seconded by Flynn to approve the Minutes of the February 27, 2019 Special Meeting as presented. Approved by unanimous consent.</p>	<p><b>MINUTES</b> <b>Review &amp; Action</b></p>
<p>None.</p>	<p><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p>The Regular Meeting was adjourned by Supervisor Spitler at 7:05 PM</p>	<p><b>ADJOURN REGULAR MEETING</b></p>
<p>The Public Hearing on the Proposed 2019/2020 Budget was opened by Supervisor Spitler at 7:05 PM.</p>	<p><b>OPEN PUBLIC HEARING ON PROPOSED 2019/2020 BUDGET</b></p>

<p>Supervisor Spitler presented the 2019/2020 Budgets for the General Fund, Cemetery Fund and Fire Department in the respective amounts of \$454,027, \$107,577 and \$236,017.42.</p>	<p><b>PRESENTATION OF TENTATIVELY APPROVED 2019/2020 BUDGETS FOR GENERAL FUND, CEMETERY AND FIRE DEPARTMENT</b></p>
<p>Paula DeGregorio asked if there was money in the budget to include relocation of township offices and/or repair to the existing building.</p>	<p><b>PUBLIC COMMENTS ON PROPOSED BUDGETS</b></p>
<p>The Public Hearing on the Proposed 2019/2020 Budget was adjourned by Supervisor Spitler at 7:19 PM.</p>	<p><b>ADJOURN PUBLIC HEARING</b></p>
<p>The Regular Meeting of the Township Board reconvened at 7:20 PM and Supervisor Spitler called the Meeting to Order.</p>	<p><b>RECONVENE REGULAR MEETING &amp; CALL TO ORDER</b></p>
<p><b>Members Present:</b> Flynn, Johnson, Ruggles, Siska and Spitler.</p> <p><b>Staff Present:</b> Lisa McKinney, Deputy Supervisor and Barb Siok, Recording Secretary.</p> <p><b>Others Present:</b> Paul Smith, Fire Chief; Paula De Gregorio, Planning Commission; Jean Russell, ZBA; Dean Gustafson, County Commissioner; and, Bob Childers, resident.</p>	<p><b>ROLL CALL</b></p>
<p>Supervisor Spitler referred to the State of the Township Address which will be prepared and distributed at a future meeting.</p> <p>Supervisor Spitler related that the Village of Pentwater contracted with Harbor Design &amp; Construction for a very preliminary survey of the Community Hall which was included in the agenda packet. He reviewed the document with the Board and related that the Village of Pentwater would be conducting a public information meeting on the issue in early April.</p> <p>He said that in 2001, water damage was noticed but nothing was done. It will take a period of time to determine what action to take. It will be at a significant cost, however.</p> <p>Mr. Flynn noted his objection to scheduling a public meeting before the "snow birds" return to the area.</p>	<p><b>SUPERVISOR'S REPORT</b></p>
<p>Report was received and placed on file.</p>	<p><b>CLERK'S REPORT</b></p>

<p><b>Moved by</b> Johnson, seconded by Siska to allow Dave Lorenz to conduct Segway tours in the township cemetery Roll call vote: Johnson, yes; Siska, yes; Ruggles, no; Flynn, yes; and, Spitler, yes. Motion carried.</p> <p><b>Move by</b> Johnson, seconded by Siska to contract with Brad Weesie, for the flowers and other annual planting at the cemetery. Roll call vote: Johnson, yes; Siska, yes; Ruggles, yes; Flynn, yes and Spitler, yes. Motion carried.</p>	
<p>Report was received and placed on file.</p>	<p><b>TREASURER’S REPORT</b></p>
<p>Reports received were placed on file.</p>	<p><b>STAFF REPORTS – Zoning, Assessor, Cemetery Sexton, and Transfer Station</b></p>
<p>The Fire Department Report was received and placed on file.</p> <p>The Library Report for the month of February was inadvertently left off the agenda. It will be presented next month.</p>	<p><b>COMMISSION/COMMITTEE REPORTS – Planning, Fire Department, Library, PLIB and Rec Committee</b></p>
<p><b>Moved by</b> Johnson, seconded by Ruggles to approve the Township Bills in the amount of \$31,796.48 which represents prepaids of \$23,690.39 and To Be Paid of \$8,106.09 for the period February 14 - March 13, 2019 as submitted. Roll call vote: Johnson, yes; Ruggles, yes; Siska, yes; Flynn, yes and Spitler, yes. Motion carried.</p> <p><b>Moved by</b> Flynn seconded by Johnson, to approve the Cemetery Bills in the amount of \$1,948.43 which represents prepaids of \$1,513.88 and To Be Paid of \$434.55 for the period February 14 - March 13, 2019 as submitted. Roll call vote: Flynn, yes; Johnson, yes; Siska, yes; Ruggles, yes and Spitler, yes. Motion carried.</p> <p><b>Moved by</b> Ruggles, seconded by Flynn, to approve the Fire Department Bills in the amount of \$3,651.80 which represents prepaids of \$781.89 and To Be Paid of \$2,689.91 for the period February 14 - March 13, 2019 as submitted. Roll call vote: Ruggles, yes; Flynn, yes; Johnson, yes; Siska, yes and Spitler, yes. Motion carried.</p>	<p><b>MOTIONS FOR PAYMENT OF BILLS</b></p>
<p>None</p>	<p><b>UNFINISHED BUSINESS</b></p>

**Moved by** Johnson, seconded by Ruggles to approve Resolution No. 19-02 approving annual Township Budget, Cemetery Budget and Fire Department Budget.

Roll call vote: Johnson, yes; Ruggles, yes; Siska, yes; Flynn, yes and Spitler, yes. Motion carried.

**Moved by** Ruggles, seconded by Johnson to approve Resolution No. 19-03 establishing FY 2019/2020 Elected Officials' Salaries/Per Diem.

Roll call vote: Ruggles, yes; Johnson, yes; Siska, yes; Flynn, yes and Spitler, yes. Motion carried.

**Moved by** Ruggles, seconded by Flynn to approve Resolution No. 19-04 establishing Township Board Meeting Dates/Times at 7:00 PM on the second Wednesday of the month for FY 2019/2020.

Discussion followed regarding the Meeting Time.

Roll call vote: Ruggles, yes; Flynn, yes; Johnson, no; Siska, no and Spitler, no. **Motion failed.**

**Moved by** Johnson, seconded by Siska to approve Resolution No. 19-04 establishing Township Board Meeting Dates/Times at 6:00 PM on the second Wednesday of the month for FY 2019/2020.

Roll call vote: Johnson, yes; Siska, yes; Ruggles, yes; Flynn, yes and Spitler, yes. Motion carried.

**Moved by** Johnson, seconded by Siska to approve Resolution No. 19-05 designating bank depositories for Pentwater Township Funds for FY 2019/2020

Roll call vote: Johnson, yes; Siska, yes; Ruggles, yes; Flynn, yes and Spitler, yes. Motion carried.

**Moved by** Ruggles, seconded by Flynn to approve Resolution No. 19-06 regarding authorization to buy and sell property during FY 2019/2020.

Roll call vote: Ruggles, yes; Flynn, yes; Johnson, yes; Siska, yes and Spitler, yes. Motion carried.

**Moved by** Ruggles, seconded by Flynn to approve Resolution No. 19-07 adoption fee schedules for the Clerk's Office, Zoning Department and Transfer Site for FY 2019/2020.

Roll call vote: Ruggles, yes; Flynn, yes; Johnson, yes; Siska, yes and Spitler, yes. Motion carried.

**Moved by** Siska, seconded by Ruggles to approve Resolution No. 19-08 authorizing the Township Treasurer to deposit budgeted 2019/2020

**NEW BUSINESS –  
Resolutions for FY  
2019/2020**

<p>Funds in specific accounts. Roll call vote: Siska, yes; Ruggles, yes; Johnson, yes; Flynn, yes and Spitler, yes. Motion carried.</p> <p><b>Moved by</b> Siska, seconded by Ruggles to approve Resolution No. 19-09 approving the FY 2019/2020 Non-Elected Employees Wage and Salary Schedule. Roll call vote: Siska, yes; Ruggles, yes; Johnson, yes; Flynn, yes and Spitler, yes. Motion carried.</p>	
<p><b>Moved by</b> Johnson, seconded by Ruggles to make the following Township Board appointments: Jan Siska, Treasurer – Township Planning Commission Mike Flynn, Trustee – Township Zoning Board of Appeals Lisa McKinney, Deputy Supervisor – Pentwater Lake Improvement Board. Voice vote. Motion carried.</p> <p><b>Moved by</b> Ruggles, seconded by Siska to make the following Township Board staff appointments: Keith Edwards, Zoning Administrator &amp; Ordinance Enforcement Officer Barbie Eaton, Township Assessor Chris Bailey, Cemetery Sexton Robert Miller, Transfer Station Site Attendant Rob Lynn, Cemetery Sexton helper Ramon Martinez, Transfer Site helper Voice vote. Motion carried.</p> <p><b>Moved by</b> Johnson, seconded by Ruggles to appoint Mika Meyers Beckett and Jones Law firm as the Township Attorneys. Voice vote. All Ayes. Motion carried by unanimous consent.</p> <p><b>Moved by</b> Siska, seconded by Johnson to approve the Annual Holiday Schedule as follows: New Year’s Eve, New Year’s Day, MLK, Jr. Day, President’s Day, Memorial Day, Independence Day, Labor Day, Veterans’ Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve Day and Christmas Day. When a holiday falls on a Saturday, the previous Friday will be observed as the holiday. When a holiday falls on a Sunday, the following Monday will be observed as the holiday. Voice vote. Motion carried.</p>	<p><b>NEW BUSINESS – Motions for 2019/2020 Committee Appointments</b></p>
<p><b>Moved by</b> Spitler, seconded by Siska to appropriate \$2,500 per year for 5 years for the Annual Maintenance of the Tennis Court Park if the Michigan Trust Fund Grant as applied for by the Village is approved.</p>	<p><b>MTF GRANT – 5 Year Annual Maintenance Review and Action</b></p>

Roll call vote: Spitler, yes; Siska, yes; Johnson, yes; Ruggles, yes and Spitler, yes. Motion carried.	
None	<b>PUBLIC COMMENTS</b>
<b>Moved</b> by Ruggles and seconded by Siska to adjourn meeting at 8:28 PM. Motion carried by unanimous consent.	<b>ADJOURNMENT</b>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p> <p><b>Minutes Transcribed by Barbara Siok, Recording Secretary</b></p>