

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, January 9, 2019</p>	<p><b>DRAFT MINUTES</b></p>
<p>Supervisor Spitler called the meeting to order at 7:00 p.m.</p> <p><b>Members Present:</b> Johnson, Ruggles, Flynn and Spitler. Absent: Siska.</p> <p><b>Staff Present:</b> Keith Edwards, Zoning Administrator; Lisa McKinney, Deputy Supervisor and Barb Siok, Recording Secretary.</p> <p><b>Others Present:</b> Paul Smith, Fire Chief; Paula De Gregorio, Planning Commission; Dean Gustafson, County Commissioner; and, Katie Anderson, Pentwater Rec Chair.</p>	<p><b>CALL TO ORDER</b></p> <p><b>ROLL CALL</b></p>
<p>Supervisor Spitler added three items to the agenda under Supervisors Report: new computer and access; Township road work; and, Methodist Camp site information. Amended agenda approved by unanimous consent.</p>	<p><b>AGENDA</b></p> <p><b>AGENDA AMENDED</b></p>
<p>Minutes of the December 12, 2018 Regular Meeting approved by unanimous consent.</p>	<p><b>MINUTES APPROVED</b> <b>December 12, 2018</b></p>
<p>None</p>	<p><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p>Supervisor Spitler stated he has purchased a new personal computer and will utilize it to have remote access to the Township server. He will meet with Mr. Ruggles and Mr. Edwards to update them of the road projects.</p> <p>Mr. Spitler discussed possibilities of purchasing a portion of the Methodist Camp on Ridge Road. He requested approval to contact an appraiser to provide a value of the property.</p> <p><b>Moved</b> by Mr. Flynn, seconded by Mr. Ruggles to Mr. Spitler to contact at least two appraisers with respect to appraising property at the Methodist Camp on Ridge Road.</p> <p>Roll call vote: Flynn, yes; Ruggles, yes, Johnson, yes; Siska, absent; Spitler, yes. Motion carried by unanimous consent.</p>	<p><b>SUPERVISOR: Report</b></p> <p><b>Review &amp; Action</b></p>

<p>Supervisor Spitler made a request that his annual salary be reduced by \$8,000 and that the Deputy Supervisor be paid an annual salary of \$8,000.</p> <p><b>Moved</b> by Ms. Johnson, seconded by Mr. Ruggles to set the 2018/2019 annual salary for the Township Supervisor Department effective January 1, 2019 as follows:  Supervisor - \$22,445  Deputy Supervisor - \$8,000</p> <p>Roll call voted : Ms. Johnson, yes; Mr. Ruggles, yes; Mr. Flynn, yes; and, Ms. Siska, absent . Mr. Spitler abstained. Motion carried by unanimous consent.</p> <p><b>Moved</b> by Ms. Johnson, seconded by Mr. Flynn to authorize the payment of 50% or \$8,750 to Blackmer Heating &amp; Cooling, Hart, Michigan for labor and material for demo and removal of existing boiler system in the Pentwater Community Hall and installation of a new Viessmann Gas Boiler System to include any retrofitting and permits. Said funds will be paid from General Fund, Building and Repairs.</p> <p>Roll call vote: Johnson, yes; Flynn, yes; Ruggles, yes; Siska, absent; and, Spitler, yes. Motion carried by unanimous consent.</p>	<p><b>Review &amp; Action</b></p> <p><b>Review &amp; Action</b></p>
<p>Report was read and placed on file.</p>	<p><b>CLERK’S REPORT</b></p>
<p>Report was received and placed on file</p>	<p><b>TREASURER’S REPORT</b></p>
<p>The Zoning Administrator’s report was read and placed on file.</p> <p>Assessor’s report was received and placed on file.</p> <p>Cemetery report was received and placed on file.</p> <p>The Transfer Station report was read and placed on file.</p>	<p><b>STAFF REPORTS – Zoning, Assessor, Cemetery, and Transfer Station</b></p>
<p>The Planning Commission had nothing to report.</p> <p>No written Fire Department report was received; however, discussion ensued on hardwiring for smoke detectors and carbon monoxide detectors as well as testing of Exit Lights. The Supervisor and Deputy Supervisor will follow up and report at the next meeting.</p>	<p><b>COMMITTEE/COMMITTEE REPORTS – Planning, Fire Department, Library, PLIB and Rec Committee</b></p>

<p>Library report was placed on file.</p> <p>There was no written PLIB report; however, Ms. Johnson reported that a DEQ Violation has been received regarding the DASH permit. The PLIB will meet January 28, 2019</p> <p>Recreation Committee report was placed on file.</p>	
<p><b>Moved</b> by Ruggles and seconded by Flynn to approve the Township bills in the amount of <b>\$28,192.97</b> which represents prepaids of \$27,292.90 and To Be Paid of \$1,102.07 for the period December 13 – January 9, 2019 as submitted. Roll call vote: Ruggles, yes; Flynn, yes; Johnson, yes; Spitler, yes. Motion carried by unanimous consent.</p> <p><b>Moved</b> by Mr. Flynn and seconded by Mr. Spitler to approve the Cemetery bills in the amount of <b>\$5,377.50</b> which represents prepaids of \$4,921.00 and To Be Paid of \$456.50 for the period December 13 – January 9, 2019 as submitted. Roll call vote: Flynn, yes; Spitler, yes; Ruggles, yes; Johnson, yes; and, Siska, absent. Motion carried by unanimous consent.</p> <p><b>Moved</b> by Ms. Johnson and seconded by Mr. Flynn to approve the Fire Department bills in the amount of <b>\$5,403.58</b> which represents prepaids of \$836.26 and To Be Paid of \$4,567.32 for the period December 13 – January 9, 2019 as submitted. Roll call vote: Johnson, yes; Flynn, yes; Ruggles, yes; Siska, absent; and, Spitler, yes. Motion carried by unanimous consent.</p>	<p><b>MOTIONS FOR PAYMENT OF BILLS</b></p>
<p><b>Moved</b> by Mr. Ruggles and seconded by Mr. Flynn to adopt Resolution No. 19-01 Pentwater Area 2019 – 2024 Joint Recreation Plan for Pentwater Township, Oceana County. Voice vote: 4 Ayes. Opposed: None. Absent: 1. Motion carried by unanimous consent.</p>	<p><b>UNFINISHED BUSINESS Review &amp; Action Pentwater Area 2019 -2024 Joint Recreation Plan</b></p>
<p><b>Moved</b> by Mr. Spitler and seconded by Mr. Flynn to authorize the Zoning Administrator to send the memorandum dated January 3, 2019 containing guidelines regarding Pentwater Beach No. 4 Plat to affected property owners. Further, he will include a copy of the signed temporary moratorium that was adopted on September 26, 2018. Voice vote: 4 Ayes. Opposed: None. Absent: 1. Motion carried by unanimous consent.</p>	<p><b>NEW BUSINESS Review &amp; Action – Guidelines for Zoning Application in Pentwater Beach No. 4</b></p>
<p>None</p>	<p><b>PUBLIC COMMENTS</b></p>

<p><b>Moved</b> by Mr. Ruggles and second by Mr. Flynn to adjourn meeting at 8:05 PM. Motion carried by unanimous consent.</p>	<p><b>ADJOURNMENT</b></p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p> <p><b>Minutes Prepared by Barbara Siok, Recording Secretary</b></p>