

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, December 12, 2018</p>	
<p>Supervisor Smith called the meeting to order at 7:00 p.m.</p> <p><b>Members Present:</b> Johnson, Siska, Flynn, Ruggles and Smith.</p> <p><b>Staff Present:</b> Keith Edwards, Zoning Administrator and Barb Siok, Recording Secretary.</p> <p><b>Others Present:</b> Mark VanAllsburg, Attorney, Mika Meyers; Paul Smith, Fire Chief; and, Dean Gustafson, Oceana County Commissioner.</p>	<p><b>DRAFT MINUTES</b></p> <p><b>CALL TO ORDER</b></p> <p><b>ROLL CALL</b></p>
<p>Supervisor Smith added the following items to the agenda: under Supervisors Report, David Spitler’s resignation letter from the Planning Commission and as the Hearing Officer; and, under Staff Reports, Mark VanAllsburg regarding zoning issues. The amended agenda was approved by unanimous consent.</p>	<p><b>AGENDA</b></p> <p><b>AGENDA AMENDED</b></p>
<p>The minutes of the November 14, 2018 Regular Meeting, November 27, 2018 Special Meeting and December 5, 2018 Special Meeting were approved as presented approved by unanimous consent.</p>	<p><b>MINUTES APPROVED</b> <b>November 14, 2018,</b> <b>November 27, 2018,</b> <b>December 5, 2018</b></p>
<p>None</p>	<p><b>PUBLIC COMMENT ON AGENDA ITEMS</b></p>
<p><b>Moved</b> by Smith and seconded by Johnson to approve the following reappointments/appointments to the Board of Review effective January 1, 2019 and ending December 31, 2020:</p> <ul style="list-style-type: none"> <li>• Maureen Murphy</li> <li>• Paul Anderson</li> <li>• Glenn Beavis to replace Lois Ege</li> <li>• Rick Quinn as Alternate</li> </ul> <p>Voice vote. Motion carried.</p>	<p><b>SUPERVISOR:</b> <b>Review &amp; Action</b></p>
<p><b>Moved</b> by Smith and seconded by Ruggles to accept Mr. David Spitler’s resignation from the Planning Commission and as Hearing Officer. Voice vote. Motion carried.</p>	<p><b>SUPERVISOR:</b> <b>Review &amp; Action</b></p>

<p><b>Moved</b> by Smith and second by Ruggles to appoint Mr. Anthony A. Monton to the Pentwater Township Planning Commission effective January 1, 2019, filling out a three-year term ending May 31, 2019 due to the resignation of Mr. David Spitler. Voice vote. Motion carried.</p>	
<p>Report was received and placed on file.</p>	<p><b>CLERK’S REPORT</b></p>
<p>Report was received and placed on file</p>	<p><b>TREASURER’S REPORT</b></p>
<p>Mr. VanAllsburg summarized the issues and concerns of further development and use of the property in Pentwater Beach Addition #4. The court-ordered Assessor’s Plat was never fully completed. The Township represents all of its residents and Pentwater Beach Addition #4 this is a small area. He recommended that the affected property owners work through their issues with each other and with the cooperation of the Township, not the other way around.</p> <p>He suggested adopting guidelines to allow the Zoning Administrator to address zoning problems fairly and objectively and then release the moratorium. The Zoning Administrator will send letters to the property owners indicating that Mr. VanAllsburg is willing to meet with the property owners to encourage them to work together to resolve the problems.</p> <p>Mr. VanAllsburg referred the Board members to the Land Division Act, specifically Sections 108 &amp; 109</p>	<p><b>ZONING ISSUES:</b> <b>Mark Van Allsburg,</b> <b>attorney from Mika Meyers</b></p>
<p>The Zoning Administrator’s report was received and placed on file. Mr. Edwards distributed two proposed ordinances regarding land division and platted subdivisions for the Board’s review and consideration at a later date .</p> <p>Mr. Edwards requested that the Board approve the purchase of zoning maps and land use maps. The expense has been budgeted. In addition, he requested reimbursement for 50% of the cost for on-line training from the National Charette Institute if successfully completed.</p> <p><b>Moved</b> by Smith and second by Siska to hire Fleis and Vandenbrink for the preparation of Township Zoning maps and Township Land Use maps at a cost of \$4,000.00. Roll call vote: Smith, yes; Siska, yes; Johnson, yes; Flynn, yes, and Ruggles, yes. Motion carried.</p>	<p><b>STAFF REPORTS – Zoning, and Review and Action</b></p>

<p><b>Moved</b> by Johnson and second by Siska by to reimburse the Zoning Administrator \$347.50 upon successful completion of the National Charrette Institute on-line training. Roll call vote: Johnson, yes; Siska, yes; Ruggles, yes; Flynn, yes, and Smith, yes. Motion carried.</p>	
<p>The Assessor’s report was received and placed on file. The December Board of Review meeting is scheduled for December 13, 2018 at 10:00 AM.</p> <p>The Cemetery Report was received and placed on file.</p> <p>The Transfer Site Report was received and placed on file.</p>	<p><b>STAFF REPORTS – Assessor, Cemetery, Transfer Station</b></p>
<p>There was no Planning Commission report.</p> <p>The Fire Chief updated the Board regarding Fire Department activities for the past month. No written report was received.</p> <p>Library report was received and placed on file.</p> <p>PLIB will meet in January 2019.</p> <p>Recreation Committee report was received placed on file.</p>	<p><b>COMMITTEE/COMMITTEE REPORTS – Planning, Fire Department, Library, PLIB, Rec Committee</b></p>
<p><b>Moved</b> by Ruggles and seconded by Siska to approve the Township bills in the amount of <b>\$35,751.98</b> which represents prepaids of \$29,144.83 and To Be Paid of \$6,607.15 for the period November 15 – December 12, 2018 as submitted. Roll call vote: Ruggles, yes; Siska, yes; Johnson, yes; Flynn, yes, and Smith, yes. Motion carried.</p> <p><b>Moved</b> by Flynn and seconded by Johnson to approve the Cemetery bills in the amount of <b>\$6,675.83</b> which represents prepaids of \$2,681.31 and To Be Paid of \$3,994.52 for the period November 15 – December 12, 2018 as submitted. Roll call vote: Flynn, yes; Johnson, yes; Siska, yes; Ruggles; yes, and Smith, yes. Motion carried.</p> <p><b>Moved</b> by Smith and seconded by Ruggles to approve the Fire Department bills in the amount of <b>\$4,455.02</b> which represents prepaids of \$3,151.25 and To Be Paid of \$1,303.77 for the period November 15 – December 12, 2018 as submitted. Roll call vote: Smith, yes; Ruggles, yes; Flynn, yes; Siska, yes, and Johnson, yes. Motion carried.</p>	<p><b>MOTIONS FOR PAYMENT OF BILLS</b></p>

<p><b>Moved</b> by Ruggles and second by Siska to rescind the motions dated September 12 and October 10, 2018 regarding a contract with Summit Township for recycling services for the period November 1, 2018 - March 31, 2019. This action is necessary as the Pentwater Transfer Station is remaining open for residential trash and recycling.</p> <p>Roll call vote: Ruggles, yes; Siska, yes; Johnson, yes; Flynn, yes; and Smith, yes. Motion carried.</p>	<p><b>UNFINISHED BUSINESS Review &amp; Action</b></p>
<p><b>Moved</b> by Johnson and seconded by Siska to increase the Commercial Yard Waste Permits from \$100.00 per year to \$500.00 per year effective for all new permits being issued and all renewed permits. Further the Township Clerk is instructed to send written notification of this action to each of the 13 current Commercial Yard Waste permit holders.</p> <p>Roll call vote: Johnson, yes; Siska, yes; Ruggles, yes; Flynn, yes, and Smith, yes. Motion carried.</p> <p><b>Moved</b> by Smith and seconded by Johnson to object to the transfer of unsold foreclosed delinquent real property by the Oceana County Treasurer, specifically parcel #001-591-015-00. Roll call vote: Smith, yes; Johnson, yes; Siska, yes; Ruggles, yes; and Flynn, yes. Motion carried by unanimous consent.</p>	<p><b>NEW BUSINESS</b></p> <p><b>MOTION TO RENEW CONTRACT WITH SUMMIT TOWNSHIP</b></p> <p><b>FORECLOSED DELINQUENT PROPERTY</b></p>
<p>Dean Gustafson, Oceana County Commissioner expressed his appreciation to the Township Board and other local government. Further, he thanked Mr. Chuck Smith for his service as the Pentwater Township Supervisor.</p>	<p><b>PUBLIC COMMENTS</b></p>
<p><b>Moved</b> by Ruggles and seconded by Siska to adopt the Resolution of Appreciation for Mr. Charles F. Smith, Pentwater Township Supervisor. Voice vote. Motion carried.</p>	<p><b>RESOLUTION OF APPECIATION</b></p>
<p><b>Moved</b> by Siska and second by Flynn to adjourn meeting at 8:25 PM. Motion carried by unanimous consent.</p>	<p><b>ADJOURNMENT</b></p>
<p>_____</p> <p>Sue Ann Johnson, Township Clerk</p>	<p>_____</p> <p>Date</p> <p><b>Minutes Prepared by Barbara Siok, Recording Secretary</b></p>