

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 327 S. HANCOCK STREET, PENTWATER, MI 49449</p> <p style="text-align: center;">Regular Meeting of Wednesday, November 14, 2018</p>	<p style="text-align: center;">DRAFT MINUTES</p>
<p>Supervisor Smith called the meeting to order at 7:00 p.m.</p> <p>Members Present: Chuck Smith, Sue Johnson, Mike Flynn, Pat Ruggles and Jan Siska.</p> <p>Absent: None</p> <p>Staff Present: Keith Edwards, Zoning Administrator; and Barb Siok, Recording Secretary.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>One item added to the agenda by Zoning Administrator, Keith Edwards regarding 9067 Paulina, Pentwater Beach.</p> <p>Amended agenda approved by unanimous consent.</p>	<p>AGENDA</p> <p>AGENDA APPROVED</p>
<p>Minutes of the October 10, 2018 Regular Meeting approved as presented by unanimous consent.</p>	<p>REGULAR MEETING Minutes of October 10, 2018 APPROVED</p>
<p>Brenda Weaver commented on the use of Pentwater Township Transfer Station during the winter months.</p>	<p>PUBLIC COMMENT ON AGENDA ITEMS</p>
<p>Letters of support received for Supervisor candidates.</p>	<p>CORRESPONDENCE</p>
<p>Clerk's report was read and placed on file.</p>	<p>CLERK'S REPORT</p>
<p>Treasurer's report was read and placed on file.</p>	<p>TREASURER'S REPORT</p>
<p>Zoning report received and placed on file.</p>	<p>STAFF REPORT – Zoning</p>
<p>Mr. Edwards explained that the owner of property at 9067 Paulina, Pentwater Beach Addition #4, requested a zoning permit for an extension to a deck. Site plans included reflect that this will not have any adverse effect.</p> <p><i>Moved by Mr. Ruggles to approve 12 x 12 deck addition in lots</i></p>	<p>MOTION to approve request for Zoning Permit for Deck expansion in Lots 9, 10 & 11, Block 10, Pentwater Beach Addition, Plat 4</p>

<p>9,10,11, block 4, support Mr. Smith. Roll call vote: Ruggles, yes; Smith, yes; Flynn, yes; Siska, yes; Johnson, yes.</p>	
<p>All reports were received and placed on file.</p>	<p>STAFF REPORTS – Assessor, Cemetery Sexton and Transfer Site</p>
<p>Planning Commission – report was placed on file. Fire Department report was placed on file. Library report was placed on file Pentwater Lake Improvement Board – No meeting, no report. Recreation Committee – report was placed on file.</p>	<p>COMMISSION/COMMITTEE REPORTS Planning, Fire Department, Library, Pentwater Lake Improvement Board, Recreation Committee</p>
<p><i>Moved by Ms. Johnson and seconded by Ms. Siska to approve the Township bills in the amount of \$34,675.11 which represents prepaids of \$31,282.28 and To Be Paid of \$3,392.83 for the period October 11 – November 14, 2018 as submitted. Roll call vote: Johnson, yes; Siska, yes, Ruggles, yes; Flynn, yes and Smith, yes. Motion carried.</i></p> <p><i>Moved by Mr. Ruggles and seconded by Mr. Smith to approve the Cemetery bills in the amount of \$2,795.47 which represents prepaids of \$2,031.75 and To Be Paid of \$763.72 for the period October 11 – November 14, 2018 as submitted. Roll call vote: Ruggles, yes; Smith, yes; Flynn, yes, Siska, yes and Johnson, yes. Motion carried.</i></p> <p><i>Moved by Mr. Flynn and seconded by Ms. Siska to approve the Fire Department bills in the amount of \$13,136.47 which represents prepaids of \$2,937.80 and To Be Paid of \$10,198.67 for the period October 11 – November 14, 2018 as submitted. Flynn, yes; Siska, yes; Johnson, yes; Flynn, yes and Smith, yes. Motion carried.</i></p>	<p>MOTIONS for PAYMENT of BILLS</p>
<p><i>Moved by Mr. Ruggles and seconded by Ms. Siska to approve the 2-Year Contract from Ryan’s Lawn Care in the amount of \$5,650.00 per year for 2018-2019 and 2019-2020 for the total 2-Year cost of \$11,300.00. Roll call vote: Ruggles, yes; Siska, yes; Johnson, yes; Flynn, yes and Smith, yes. Motion carried.</i></p>	<p>UNFINISHED BUSINESS MOTION for 2-Year Proposal from Ryan’s Lawn Care for Spring and Fall Clean-Up at the Township Cemetery.</p>

<p><i>Moved by Mr. Smith and seconded by Ms. Siska to keep the Transfer Site open through March 31, 2019, Saturdays, 9-5 for recycling and household trash only.</i></p> <p><i>Roll call vote: Smith, yes; Siska, yes; Johnson, yes; Flynn, yes and Ruggles, yes. Motion called.</i></p>	<p>UNFINISHED BUSINESS</p> <p>MOTION to keep Transfer Site open Saturdays through March 2019 for recycling and household trash only.</p>
<p><i>Moved by Mr. Smith and seconded by Ms. Johnson to adopt Resolution No. 18-17, Alternate Board of Review Meeting Dates, December 13, 2018 at 10:00 AM.</i></p> <p><i>Roll call vote: Smith, yes; Johnson, yes; Siska, yes; Ruggles, yes and Flynn, yes. Motion carried.</i></p>	<p>NEW BUSINESS (a) MOTION for RESOLUTION NO. 18-17, for Alternate Board of Review Meeting Date.</p>
<p><i>Moved by Mr. Ruggles and seconded by Ms. Siska to adopt Resolution No. 18-18, Resolution Re Procedures for Real Property Exemptions.</i></p> <p><i>Roll call vote: Ruggles, yes; Siska, yes; Johnson, yes; Flynn, yes and Smith, yes. Motion carried.</i></p>	<p>NEW BUSINESS (b) MOTION for RESOLUTION NO. 18-18, Resolution Re Procedures for Real Property Exemptions.</p>
<p><i>Moved by Smith and seconded by Flynn to approve Renewal of Property & Liability Insurance Coverage amount of \$6,806.00, effective for the period of December 1, 2018 through December 1, 2019.</i></p> <p><i>Roll call vote: Smith, yes; Flynn, yes; Ruggles, yes; Siska, yes and Johnson, yes. Motion carried.</i></p>	<p>NEW BUSINESS (c) MOTION for Renewal of Property & Liability Insurance Coverage for the period December 1, 2018 - December 1, 2019.</p>
<p><i>Moved by Mr. Smith and seconded by Ms. Siska to hire Hallack Contracting to grind brush and remove leaves and wood chips at the Pentwater Transfer Station Site at a cost of \$6,600.</i></p> <p><i>Roll call vote: Smith, yes; Siska, yes; Flynn, yes; Johnson, yes and Ruggles, yes. Motion carried.</i></p>	<p>NEW BUSINESS (d) MOTION to Hire Hallack Contracting for Work at the Pentwater Transfer Site</p>
<p><i>Moved by Ms. Johnson and seconded by Mr. Ruggles to accept a proposal from Gabridge & Company in the amount between \$500- \$1,000 to update the Chart of Accounts as required by the State of Michigan.</i></p> <p><i>Roll call vote: Johnson, yes; Ruggles, yes; Flynn, yes; Smith, yes and Siska, yes. Motion carried.</i></p>	<p>NEW BUSINESS (e) MOTION for Proposal to Update Chart of Accounts to conform with State of Michigan requirements.</p>
<p><i>Moved by Ms. Johnson and seconded by Ms. Siska to hold a Special Meeting on Tuesday, November 27, 2018 at 1:30 p.m. for the purpose of conducting Township Supervisor interviews.</i></p> <p><i>Voice vote: Unanimous consent. Motion carried.</i></p>	<p>NEW BUSINESS (f) MOTION Establish Date to Conduct Supervisor Interviews</p>

Moved by Ms. Siska, seconded by Mr. Ruggles to select the Supervisor candidate at a Special Meeting on Wednesday, December 5, 2018 at 8:00 AM. <i>Voice vote: Unanimous consent. Motion carried.</i>	Special Meeting to select Supervisor.
<i>Moved by Mr. Ruggles and seconded by Ms. Siska to utilize the 11.32 acres deeded to the Township by Dollar General as a recreation sports field. Roll call vote: Ruggles, yes; Siska, yes; Johnson, yes; Flynn, yes and Smith, yes. Motion carried.</i>	NEW BUSINESS (g) MOTION to utilize property deeded to Township by Dollar General for recreation.
Jim Ege commented about what the Township Board is doing for the Community and Paula De Gregorio commented on the negative response from Spectrum/Charter regarding internet service. Jean Russel commented on Energy Management.	PUBLIC COMMENTS
None	OTHER ITEMS FROM BOARD MEMBERS
The meeting was adjourned at 8:46 PM.	ADJOURNMENT
_____ Date Sue Ann Johnson, Township Clerk	Minutes Prepared by Barbara Siok, Recording Secretary