

MINUTES

Pentwater Township Board

Regular Meeting of June 14, 2017

Members Present: Mr. Smith, Mr. Flynn, Ms. Johnson and Mr. Ruggles.

Members Absent: Ms. Siska

Others Present: Mr. Dave Lorenz, owner of Segway Tours; Mr. Terry Cluchey, Pentwater Fire Chief; and, Mr. Keith Edwards, Township Zoning Administrator.

Call to Order: Supervisor Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Review & Action: Meeting Agenda – The agenda was unanimously approved as amended to include a request from Mr. Lorenz.

Review & Action: Minutes of Regular Meeting of May 10, 2017– The Minutes of the Meeting of May 10, 2017 were unanimously approved as submitted.

Public Comments on Agenda Items – None

Supervisor's Report – Mr. Smith related that the Board received an invitation to the Township Library Open House on Tuesday, June 20, 2017 at 7:00 p.m.

Mr. Lorenz indicated that he has opened a Segway Tour business in Pentwater. He also has operated a similar business in Silver Lake for the past couple of years. He does guided tours around Pentwater and would like to include a tour of the Township Cemetery.

Discussion ensued. *Moved by Mr. Smith and seconded by Ms. Johnson to allow Mr. Lorenz to conduct guided Segway tours of the Pentwater Township Cemetery on a one-year trial basis if such tours do not conflict with normal cemetery activity. Voice vote. Motion carried.*

Clerk's Report – Ms. Johnson referred to her written report and related that Patton Monument is doing onsite engraving of bricks for the Scatter Garden at the Cemetery. Also, Larson's will be completing the Respite area work in mid-July.

Treasurer's Report – Ms. Siska's report was received and placed on file.

Staff Reports

- a) **Zoning Administrator** –Mr. Edwards report was received and placed on file. The Annual Planning Commission Meeting was held last night. The issue of temporary uses of buildings were discussed to permit recreational vehicles for

people to use during the building process. A public hearing will be held on this issue in August. Another issue to be discussed during the public hearing is to separate the joint zoning ordinance for the Village and Pentwater.

- b) **Assessor's Report** – Ms. Johnson's report was received and placed on file. Work is being done for the 2018 roll and they will look at 20% of the properties this year. The Assistant Assessor will be on vacation from July 8 – July 15. The July Board of Review will be on July 18 to address clerical errors, PRE's, Veterans' Affidavits and mutual mistakes of fact.
- c) **Cemetery Sexton** – Mr. Bailey's report was received and placed on file.
- d) **Transfer Station Attendant** – No Report. Mr. Smith related that June 3rd was the Free Day at the facility and it was so busy they had to close at 3:00 p.m.

Committee/Department Reports

- a) **Planning Commission** – No report other than what the Zoning Administrator shared during this report.
- b) **Cemetery Advisory Committee** – No meeting, no report.
- c) **Fire Department** – Monthly agendas and minutes were received. Mr. Cluchey related that there have been no structure fires. Training of staff is ongoing and air packs are being recertified. On June 30th, testing will occur of the 7,000 feet of hose. Fire department staff recently participated in a tabletop exercise involving the Hart Hydro Dam.
- d) **Library Board** – No Report
- e) **Pentwater Lake Improvement Board (PLIB)** – The PLIB Board has a meeting scheduled for June 29, 2017 if an expenditure of funds is needed for treatment of Pentwater Lake
- f) **Road Committee** – No meeting, no report.

Review & Action: Payment of Bills

- a) **Township** - *Moved by Ms. Johnson and seconded by Mr. Smith to approve the Township bills in the amount of **\$64,360.27** which represents prepaids of \$56,590.92 and To Be Paid of \$7,769.35 for the period May 11 – June 14, 2017 as submitted. The prepaids include the annual loan payment to Shelby State Bank for the fire truck.*

Roll call vote: Johnson, yes; Smith, yes; Ruggles, yes; Flynn, yes; and, Siska, absent. Motion carried.

- b) **Cemetery** – *Moved by Mr. Flynn and seconded by Ms. Johnson to approve the Cemetery bills in the amount of **\$5,924.75** which represents prepaids of \$3,233.69 and To Be Paid of \$2,692.06 for the period May 11 – June 14, 2017 as submitted.*

Roll call vote: Flynn, yes; Johnson, yes; Ruggles, yes; Smith, yes; and, Siska, absent. Motion carried.

- c) **Fire Department** – *Moved by Mr. Ruggles and seconded by Mr. Flynn to approve the Fire Department bills in the amount of \$40,186.63 which represents prepaids of \$35,952.23 and To Be Paid of \$4,234.40 for the period May 11 – June 14, 2017 as submitted. The prepaids include the annual loan payment to the Township for the fire truck.*

Roll call vote: Ruggles, yes; Flynn, yes; Johnson, yes; Smith, yes; and, Siska, absent. Motion carried.

Old Business: Review & Action – Cemetery Advisory Board – Discussion ensued regarding the dissolution of the Cemetery Advisory Board. It was originally created to oversee expansion of the Cemetery and other projects. The Cemetery has been sufficiently expanded to last many years and the need of an advisory board is no longer necessary. As with all township activities, constituents can contact board members and/or attend meetings to share their concerns and ideas.

Moved by Mr. Smith and seconded by Mr. Ruggles to dissolve the Pentwater Cemetery Advisory Committee effective immediately. Such action shall in no way affect the Township Clerk in performing the statutory duties pertaining to Cemetery activities.

Roll call vote: Smith, yes; Ruggles, yes; Johnson, yes; Flynn, yes; and, Siska, absent. Motion carried.

Moved by Mr. Smith and seconded by Ms. Johnson to amend Ordinance No. 14-1, "Article XI, Pentwater Township Cemetery Advisory Committee" by deleting the existing wording in its entirety.

Roll call vote: Smith, yes; Johnson, yes; Ruggles, yes; Flynn, yes; and, Siska, absent. Motion carried.

New Business: Review & Action – Mr. Edwards requested consideration of the redesigned Zoning Permit Application and reimbursement for attendance at a planning and zoning training session on August 16.

Moved by Mr. Smith and seconded by Mr. Ruggles to approve the redesigned Zoning Permit Application as prepared by the Township Zoning Administrator. Voice vote. Motion carried.

Moved by Ms. Johnson and seconded by Mr. Ruggles to authorize the Township Zoning Administrator to attend planning and zoning training on August 16, 2017 and to approve payment of the registration fee and travel expenses incurred for the same.

Roll call vote: Johnson, yes; Ruggles, yes; Flynn, yes; Smith, yes; and, Siska, absent. Motion carried.

Mr. Edwards opined about the legislature being overzealous. A topic in the news lately is the issue of short term rentals being a permitted use in zoning ordinances. He thinks this has gone too far. When the State passed the Michigan Zoning Enabling Act in 2006, they took it upon themselves to permit by right foster care homes, other adult day care homes, child day care homes and other special land uses under the guise of public good. The State is tearing down the local communities' right to govern.

Review & Action – Mr. Smith requested consideration of the proposal from Silver Lake Electric to replace office lighting.

Moved by Mr. Flynn and seconded by Mr. Ruggles to accept the proposal from Silver Lake Electric in the amount of \$1,750 for the replacement of office lighting.

Roll call vote: Flynn, yes; Ruggles, yes; Johnson, yes; Smith, yes; and, Siska, absent. Motion carried.

Review & Action – Mr. Smith requested consideration of the 2017 Customer Service Agreement from Republic Services for the Pentwater Transfer Station.

Moved by Mr. Smith and seconded by Mr. Ruggles to accept the 2017 Republic Services Customer Agreement for container rental and services for the Township Transfer Station as follows:

<i>40-yard comingle container</i>	<i>\$397.00 each</i>
<i>40-yard paper container</i>	<i>\$397.00 each</i>
<i>30-yard waste/trash container</i>	<i>\$573.90 each</i>
<i>Container wt. more than 4,000#</i>	<i>\$30.00 per ton over 4,000</i>

Roll call vote: Smith, yes; Ruggles, yes; Johnson, yes; Flynn, yes; and, Siska, absent. Motion carried.

Review & Action – Mr. Smith requested consideration of Oceana Irrigation Company's proposal for a tree watering system at the Cemetery. There are approximately 56 trees. Mr. Ruggles asked about the water pressure. Mr. Smith responded that water pressure is not a concern as it is trickle system.

Moved by Mr. Smith and seconded by Mr. Flynn to accept the "Pentwater Cemetery Tree Watering" proposal from Oceana Irrigation Systems, Inc. in the amount of \$3,128.

Roll call vote: Smith, yes; Flynn, yes; Ruggles, yes; Johnson, yes; and, Siska, absent. Motion carried.

Review & Action – Mr. Smith requested consideration of the proposal from Blackmer Electric to relocate the underground electrical line near the Columbarium. When trees were planted, the power line was hit.

Moved by Mr. Smith and seconded by Mr. Ruggles to accept the proposal from Blackmer Electric to relocate an underground electric line in the Cemetery in the amount of \$795. Roll call vote: Smith, yes; Ruggles, yes; Johnson, yes; Flynn, yes; and, Siska, absent. Motion carried.

Review & Action – Mr. Smith requested consideration of a cost-sharing proposal from Summit Township to remove and replace an existing northeast quadrant concrete curb and gutter with a larger radius concrete curb and gutter located at the east entrance of Oceana Drive on Pere Marquette Highway. The project would be completed by the Mason County Road Commission at an estimated cost of \$3,600. A portion of the area to be improved is in Pentwater Township.

Mr. Flynn felt that this was a good move toward making the turn safer. Mr. Ruggles added that he appreciated the good working relationship that Summit and Pentwater Townships have with each other.

Moved by Mr. Smith and seconded by Mr. Ruggles to accept the proposal from Summit Township to cost-share in the project to remove and replace the existing northeast quadrant concrete curb and gutter with a larger radius concrete curb and gutter in the estimated amount of \$1,800.

Roll call vote: Smith, yes; Ruggles, yes; Johnson, yes; Flynn, yes; and, Siska, absent. Motion carried.

Public Comments – None

Other Items from Members - None

Adjournment – *Moved by Mr. Ruggles and seconded by Mr. Flynn to adjourn the meeting at 8:28 p.m. Voice vote. Motion carried.*

Next Meeting – The next Regular Meeting of the Pentwater Township Board of Trustees will be on Wednesday, July 12, 2017 at 7:00 p.m.

Respectfully submitted,

Sue Ann Johnson, Clerk

Date