

## **MINUTES**

Pentwater Township Board

Special Budget Meeting of February 28, 2017

Members Present: Flynn, Smith, Siska, Ruggles, Johnson

Members Absent: None

Others In Attendance: Terry Cluchey, Fire Chief, Pentwater Fire Department

**Call to Order:** Supervisor Smith called the meeting to order at 1:34 p.m. and led the pledge of allegiance.

**Review & Action: Agenda** – The agenda was approved by unanimous consent.

**Public Comments** – None

### **Review & Action: Proposed FY 2017-2018 General Fund Budget**

Supervisor Smith presented the proposed FY 2017/2018 General Fund Budget for the Township. He stated that the overall budget reflected an increase of \$4,482 over the FY 2016/2017 budget. Major changes either positive or negative in current line items were noted. The CPI for 2017 is 0.9%; thus, a 1% salary/wage increase was proposed for 2017/2018.

During discussion, members agreed to make the following changes to several line items to include:

#### **“Clerk”**

- Increase the Clerk’s proposed annual salary from \$29,121 to \$29,820 which is equal to that of the Treasurer’s proposed annual salary.

#### **“Supervisor”**

- Increase the Supervisor’s Annual Salary from the proposed \$18,917 to \$24,317. The intent is to incrementally increase the Supervisor’s wage over the next two years to equal that of the Clerk and Treasurer.

The above wage and corresponding fringe benefit (FICA) changes will be offset with reductions to the Election Budget (\$2,000) and Contingency Fund.

*Moved by Siska and seconded by Ruggles to approve the tentative FY 2017/2018 General Fund Budget in the amount of \$460,575.*

*Roll call vote: Siska, yes; Ruggles, yes; Flynn, yes; Johnson, yes; and, Smith, yes. Motion carried.*

### **Review & Action: Proposed FY 2017-2018 Pentwater Township Cemetery Budget**

Supervisor Smith led the Board through the proposed FY 2017-2018 budget for the Pentwater Township Cemetery. He noted that the overall budget was decreased from the current year primarily due to a projected decrease in revenues from lot/columbarium sales. He will request that the Cemetery Advisory Committee review the 5-year Capital Improvement Plan to determine the need for the second Scatter Garden and proposed Amphitheater.

*Moved by Siska and seconded by Flynn to approve the tentative 2017/2018 Cemetery Budget in the amount of \$78,302.*

*Roll call vote: Siska, yes; Flynn, yes; Ruggles, yes; Smith, yes; and, Johnson, yes. Motion carried.*

### **Review: Proposed 2017-2018 Pentwater Fire Department Budget**

Supervisor Smith referred Members to the proposed 2017-2018 budget for the Pentwater Fire Department. Although the Board does not have statutory authority over the Fire Department budget, the Board does an annual review and comment.

Fire Chief Terry Cluchey was present to answer any questions.

*Moved by Smith and seconded by Siska to approve the tentative FY 2017/2018 Pentwater Fire Department Budget in the amount of \$224,856.27.*

*Roll call vote: Smith, yes; Siska, yes; Flynn, yes; Johnson, yes; and, Ruggles, yes. Motion carried.*

### **Adjournment**

*A motion was made by Siska and seconded by Ruggles to adjourn the meeting at 2:41 p.m. Voice vote. Motion carried.*

Respectfully submitted,

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Sue Ann Johnson, Clerk

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Date