

MINUTES
Pentwater Township Board
Pentwater Community Hall
327 S. Hancock Street, Pentwater, MI 49449

Regular Meeting – February 14, 2018

Members Present: Mr. Smith, Ms. Johnson, Ms. Siska (*arrived at 7:30 p.m.*), Mr. Ruggles and Mr. Flynn.

Members Absent: None

Others Present: Pentwater Fire Chief Terry Cluchey, Village President Jeff Hodges, Recording Secretary Barbara Siok, Ms. Claudia Resell-Hodan and Ms. Paula DeGregorio, Village/Township residents.

Call to Order: Supervisor Smith called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Review & Action: Meeting Agenda – The agenda was unanimously approved as amended.

Review & Action: Minutes of Regular Meeting of January 10, 2018 – The Minutes of the Regular Meeting of January 10, 2018 were unanimously approved as submitted.

Public Comments on Agenda Items: Ms. Resell-Hodan, spoke in support of the proposed Village tennis court project. She also asked the Township Board to consider the concept of Bass Lake Trail being just a trail as the restroom conflicts would be eliminated with the proposed Tennis Court Park.

Supervisors Report: Mr. Smith's report was received and placed on file. He summarized it as follows:

Community Recreation Program: The Township has a contract with the Village for a Community Recreation Program which provides for a recreation report along with the costs of running the program. He said the board has not received any kind of report.

The idea was formed for a Pentwater community recreation program operated by the Village, the Township and Pentwater School System and an Ad Hoc Committee of Village President Jeff Hodges, Michelle Angell Powel, Bill Bainton, Kate Anderson, Dean Holub, Chuck Smith and Larry Brown, Pentwater School Athletic Director was created. Mr. Smith asked for one more Township Board volunteer. Mr. Ruggles volunteered. Mr. Smith said he will include Mr. Ruggles as a Township representative. Mr. Smith asked if the Township should continue to be involved with this idea of creating a Community Recreation Program consisting of Pentwater Township, Village of Pentwater, Pentwater School and Weare Township. Discussion followed.

Moved by Mr. Smith and seconded by Mr. Flynn that Pentwater Township be a partner with the Village of Pentwater, Pentwater School and possibly Weare Township to explore the idea of creating a Pentwater Community Recreation Program. Upon the final detail of the creation of the Recreation program, the Pentwater Township Board will have the opportunity and responsibility to approve or not approve the participation of Pentwater Township in this proposed Pentwater Community Recreation Program. Voice vote. Motion carried.

Mr. Hodges appeared.

Presentation: Review of proposed “Tennis Court Park.”

Pentwater Village President Jeff Hodges spoke about the proposed Tennis Court Park. He said if you live in the Village you also live in the Township and that it’s a “Community Park.” The concept is to include all ages but nothing has been decided. It is a work in progress. He requested a letter of support as well as any monetary support. Mr. Ruggles suggested a letter of support. Discussion followed.

Moved by Mr. Ruggles and supported by Mr. Smith to submit a letter of support from the Township Board of the Village’s application to the Michigan Department of Natural Resources Trust Fund (MDNRTF) for a recreation grant for the Tennis Court Park improvement project. Voice vote. Motion carried.

Ms. Siska appeared.

Continuation of Supervisor’s Report: MDEQ notification to Finchers Retreat. Mr. Smith said 8 households at the south end of Bass Lake on Business 31 were informed by letter from the DEQ that their well water contained excessive amounts of Chloride and they should not drink the well water. Mr. Smith said a meeting will be scheduled in May and wanted to alert the Board of this situation.

Pentwater Yacht Club Marina Expansion: Mr. Smith said the Pentwater Yacht Club has made an application to expand the Yacht Club Marina proposing to add a 40ft and 50ft wave attenuator on the existing yacht club docks. Mr. Smith said with such a short notice, the Board does not have sufficient time to discuss or make any comments as the comment period ended today. It was his understanding that a Public Hearing would be scheduled by the DEQ at a later time.

Mr. Smith stated the Budget Workshop is scheduled Wednesday, February 21 at 1:30PM, and the March Board of Review Organizational Meeting will be Tuesday, March 6. Hearing petitions will start Monday, March 12, 9 AM to Noon and 1-4 PM, by appointment, and Tuesday, March 13, from 2-5 PM and 6-9 PM, all by appointment only.

Clerk's Report: Ms. Johnson's report was received and placed on file. In addition, she related that she has been in communication with Mr. Justice regarding the sale of property and is continuing work comparing office computer records with those of the Sexton.

Treasurer's Report: Ms. Siska's report was received and placed on file. She related about 90 - 92% winter tax revenue has been collected.

Staff Reports:

- a) **Zoning Administrator:** Mr. Edwards's report was received and placed on file.
- b) **Assessor's Report:** Ms. Hick's report was received and placed on file.
- c) **Cemetery Sexton:** The report was received and placed on file.
- d) **Transfer Station Attendant:** No report

Committee/Department Reports:

- a) **Planning Commission:** No report
- b) **Fire Department:** Minutes for January were received as well as the Agenda for the January 3, 2018 Meeting. Fire Chief Cluchey reported on additional training and there were no structure fires in our district.
- c) **Library Board:** January reports were received and placed on file.
- d) **Pentwater Lake Improvement Board (PLIB):** No Meeting. No Report.
- e) **Road Committee:** No Meeting. No Report.

Review & Action: Payment of Bills:

a) **Township:** *Moved by Ms. Johnson, support by Mr. Smith to approve the Township bills in the amount of **\$126,066.02** which represents prepaids of \$125,728.07 and To Be Paid in the amount of \$337.95 for the period January 11, 2018 through February 14, 2018 as submitted.*

It should be noted that the prepaids are higher than usual which include the one-time payment of \$101,902.67 for the Lakeview Drive project. This not a recurring cost.

Roll call vote: Ms. Johnson, yes; Mr. Smith, yes; Ms. Siska, yes; Mr. Ruggles, yes; and Mr. Flynn, yes. Motion carried.

b) **Cemetery:** *Moved by Mr. Smith and seconded by Mr. Flynn to approve the Cemetery bills in the amount of **\$2,113.39** which represents prepaids of \$1,863.39 and To Be Paid of \$250.00 for the period January 11, 2018 – through February 11, 2018 as submitted.*

Roll call vote: Mr. Smith, yes; Mr. Flynn, yes; Ms. Johnson, yes; Ms. Siska, yes; and, Mr. Ruggles, yes. Motion carried.

c) **Fire Department:** *Moved by Mr. Ruggles and seconded by Ms. Siska to approve the Fire Department bills in the amount of \$14,301.34 which represents prepaids of \$7,486.29 and To Be Paid of \$6,815.05 for the period January 11, 2018 – through February 14, 2018 as submitted.*

Roll call vote: Mr. Ruggles, yes; Ms. Siska, yes; Mr. Smith, yes; Ms. Johnson, yes; and, Mr. Flynn, yes. Motion carried.

Old Business: None

New Business:

Review & Action: Approval of the elected Fire Chief, Treasurer and MFR Coordinator (elected every even year). Mr. Smith asked if his voting would be a conflict of interest and received an opinion from the Township Attorney it would not be a conflict of interest and he should vote.

Moved by Mr. Smith and seconded by Ms. Siska to approve election of Fire Chief Paul Smith, Treasurer Terry Cluchey and MFR Coordinator Jonathan Hughart. Voice vote. Motion carried.

Review & Action: Transfer of ownership of the Kidde Fire Trailer from the Pentwater Fire Department to the Oceana County Fire Fighters Training Committee, a 501c (3) organization.

Moved by Mr. Smith and seconded by Mr. Ruggles to transfer ownership of the Kidde Fire Trailer from the Pentwater Fire Department to the Oceana County Fire Fighters Training Committee, a 501c (3) organization..

Roll call vote: Mr. Smith, yes; Mr. Ruggles, yes; Ms. Siska, yes; Ms. Johnson, yes; and, Mr. Flynn, yes. Motion carried.

Public Comments: None

Other Items from Members: None

Adjournment – Moved by Mr. Flynn and support by Mr. Ruggles to adjourn the meeting at 8:12 PM. Voice vote. Motion carried.

Next Meeting: The next Regular Meeting will be held March 14, 2018 at 7:00 PM.

Respectfully submitted,

Sue Ann Johnson

Date

Minutes Prepared by Barbara Siok
Recording Secretary