

MINUTES

Pentwater Township Board

Regular Meeting of February 11, 2015

Members Present: Smith, Siska, Holub, Flynn

Members Absent: Ruggles

Others Present: Damon Crumb, Terry Cluchey – PFD, Duane Hamburger, Nick Kassanos, Paula DeGregorio

Call to Order: Supervisor Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Review & Action: Meeting Agenda – The agenda was approved as presented by unanimous consent.

Review & Action: Minutes of Regular Meeting of January 14, 2015 – The Minutes of the Meeting of January 14, 2015 were approved as submitted by unanimous consent.

Supervisor's Report

- a. **Date for 2015-2016 Budget Review Meeting** – Supervisor Smith stated that the date for review of the 2015-2016 Township and Cemetery tentative budgets would be on Wednesday, February 25th at 1:30 p.m. in the Township offices. He distributed copies of the tentative budgets to all members.
- b. **Review & Action: Appointment of Board of Review Alternate Member**- Supervisor Smith referred members to an application for the Board of Review from Mr. Nicholas Kassanos. He stated that appointment of Mr. Kassanos would complete membership, both members and alternates, of the Board of Review. A motion was made by Smith and seconded by Flynn to appoint Nicholas Kassanos as an Alternate on the Board of Review. The motion was unanimously approved by voice vote.

Clerk's Report – None

Treasurer's Report – The Treasurer stated that the last day to collect taxes without penalty was Tuesday, February 17th. The Treasurer's report was received and filed.

Staff Reports

- a. **Zoning Administrator** – The Zoning Administrator's report was received and filed.
- b. **Assessor's Report** – The Assessor's report was received and filed.
- c. **Cemetery Sexton** – No report
- d. **Transfer Site Attendant** – No Report

Committee/Department Reports

- a. **Planning Commission** – Mr. Hamburger, Chairman of the Planning Commission, stated that the Planning Commission had reviewed a draft of chapters 1 and 2 at its meeting the previous evening. He said that the Subcommittee will continue to meet and work on the update.
- b. **Cemetery Advisory Committee** – No Report
- c. **Fire Department** – The Fire Department report was received and filed.
- d. **Library** – No Report
- e. **Pentwater Lake Improvement Board** – No Report
- f. **Road Committee** – No Report

Review & Action: Invoices

- a. **Township** - A motion was made by Smith and seconded by Siska that the Township bills in the amount of \$5,590.06 be approved as submitted. The motion was unanimously approved by roll call vote.
- b. **Cemetery** – A motion was made by Flynn and seconded by Holub that the Cemetery bills in the amount of \$551.50 be approved as submitted. The motion was unanimously approved by roll call vote.
- c. **Fire Department** – A motion was made by Flynn and seconded by Smith that Fire Department bills in the amount of \$1,078.08 be approved as submitted. The motion was unanimously approved by roll call vote.

Old Business

- a. **Review & Action: Proposed Ordinance to Adopt by Reference Certain Provisions of the 2009 International Property Maintenance Code** – Mr. Smith referred members to the proposed

ordinance to adopt by reference certain provisions of the 2009 International Property Code. He said that the Board had previously reviewed and postponed action on the proposed ordinance at two previous meetings. He stated that he was confident that the ordinance would be enforced. After further discussion, a motion was made by Smith and seconded by Holub to approve the proposed Ordinance to Adopt by Reference Certain Provisions of the 2009 International Property Maintenance Code. Mr. Holub stated that the ordinance would become effective thirty days after publication. The motion was unanimously approved by roll call vote.

New Business

- a. **Review & Action: Proposed Contract with Manistee, Mason, & Oceana Conservation Districts for 2015 Household Hazardous Waste Collection Program** - Mr. Smith stated that the program was extremely beneficial for Township residents and that some 25 township households participated in the 2014 program. He said that the allocation amount was the same as last year based upon \$.32/person. A motion was made by Smith and seconded by Siska to authorize the Supervisor to execute a contract in the amount of \$200 with the Oceana Conservation District for the 2015 Household Hazardous Waste Collection Program. The motion was unanimously approved by roll call vote.

Public Comments – None

Other Items from Members – Supervisor Smith reminded members of training for Board of Review members on Friday, February 13th at the Golden Township Hall beginning at 12:30 p.m. He also informed the Board that he had received a notice from the Village Zoning Board of Appeals regarding a public hearing on a variance request. He said that the Township received the notice since it owns a parcel of land within 300 feet of the variance request.

Adjournment – A motion was made by Flynn and seconded by Holub to adjourn the meeting at 7:29 p.m. The motion was unanimously approved by voice vote.

Next Meeting – The next regular meeting of the Pentwater Township Board of Trustees will be on Wednesday, March 11, 2015 at 7:00 p.m.

Respectfully submitted,

Dean Holub, Clerk
Pentwater Township

Date