

MINUTES

Pentwater Township Board

Regular Meeting of January 14, 2015

Members Present: Smith, Siska, Holub, Ruggles

Members Absent: Flynn

Others Present: Damon Crumb, Rich Johnson - ZA, Terry Cluchey – PFD

Call to Order: Supervisor Smith called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Review & Action: Meeting Agenda – Supervisor Smith requested that one item be added under Supervisor’s Report. The agenda was approved as amended by unanimous consent.

Review & Action: Minutes of Regular Meeting of December 10, 2014 – The Minutes of the Meeting of December 10, 2014 were approved as submitted by unanimous consent.

Supervisor’s Report

- a. **Review & Discussion: Communication from Paul McNutt & Candice Mason** – Supervisor Smith referred members to a communication from Paul McNutt and Candice Mason regarding concern for hunting and gunshot noise in the vicinity of Apache Hills. Mr. Smith stated that state law permits hunting at least 450’ from a residential area with the owner’s permission. Mr. McNutt and Ms. Mason were requesting that the Township consider expanding the radius of the no hunting area in residential areas. Mr. Smith stated that one of the primary problems is from duck hunters hunting on the north side of Longbridge Road and shooting into Pentwater Lake, while the other side of Longbridge Road near the bridge is a State Game area and hunting is permitted.

He said that he has had a discussion with the local DNR Conservation Officer who suggested that the Oceana County Road Commission place “No Hunting” signs along the lake side of Longbridge Road. Members entered into discussion and felt that the proximity of the State owned land to the south and the Pentwater State Game Area to the northeast were prime hunting areas and that hunters in either area did not pose a threat

to homes in the vicinity. There was consensus that hunting should be discouraged on the lake side of Longbridge Road and directed the Supervisor to meet with the Oceana County Road Commission and request that "No Hunting" signs be placed along Longbridge Road between the bridge and the first residence to the west.

- b. **Review & Action: Appointment of Board of Review Alternate Member**- Supervisor Smith referred members to an application for the Board of Review from Ms. Maureen Murphy. He stated that there are currently three members on the Board of Review; however, there the two alternate positions are vacant. A motion was made by Smith and seconded by Holub to appoint Maureen Murphy as an Alternate on the Board of Review. The motion was unanimously approved by voice vote.

Clerk's Report – Mr. Holub stated that there would be a special election in May as a result of action by the legislature to place a ballot question to approve/disapprove raising the state sales tax from 6% to 7%. The increase would be primarily used for road improvements. He said that the Village would also be placing a request on the same ballot to renew the Friendship Center millage.

Treasurer's Report – The Treasurer's report was received and filed.

Staff Reports

- a. **Zoning Administrator** – The Zoning Administrator's report was received and filed.
- b. **Assessor's Report** – The Assessor's report was received and filed.
- c. **Cemetery Sexton** – No report
- d. **Transfer Site Attendant** – No Report

Committee/Department Reports

- a. **Planning Commission** – Mr. Smith read a report from the Chairman of the Planning Commission that the Master Plan Update Subcommittee had completed a draft of chapters 1 and 2 and had forwarded them to the other planning commission members for review. He said that the Subcommittee will continue to meet and work on the update.
- b. **Cemetery Advisory Committee** – No Report
- c. **Fire Department** – The Fire Department report was received and filed.
- d. **Library** – The Library report was received and filed.

- e. **Pentwater Lake Improvement Board** – No Report
- f. **Road Committee** – No Report

Review & Action: Invoices

- a. **Township** - A motion was made by Siska and seconded by Holub that the Township bills in the amount of \$3,466.27 be approved as submitted. The motion was unanimously approved by roll call vote.
- b. **Cemetery** – A motion was made by Ruggles and seconded by Smith that the Cemetery bills in the amount of \$1,316.54 be approved as submitted. The motion was unanimously approved by roll call vote.
- c. **Fire Department** – A motion was made by Siska and seconded by Ruggles that Fire Department bills in the amount of \$3,171.85 be approved as submitted. The motion was unanimously approved by roll call vote.

Old Business - None

New Business

- a. **Review & Action: Proposed Renewal of Frontier Metro Act Telecommunications Right-of-Way Permit** – Mr. Smith referred members to a letter from Frontier Communications regarding its interest in renewing its telecommunications right-of-way permit pursuant to the Metro Act, PA 48 of 2002. He said that the permit is for a term of five (5) years from the date of issuance and allows Frontier to perform utility work within the public right-of-ways in the Township. Mr. Smith stated that Frontier inherited the previous permit from Verizon in 2010. Following discussion, a motion was made by Smith and seconded by Siska to authorize the Township Supervisor to execute a "Right-of-Way Telecommunications Permit" between "Frontier" and Pentwater Township. The motion was unanimously approved by voice vote.
- b. **Review & Action: Proposed Resolution to Participate in a Competitive Assistance Program Grant for the "Cooperative Effort/Shared Services Feasibility Study of Oceana County Fire Departments"** - Mr. Smith stated that Oceana County had received a Competitive Grant Assistance Program grant in the amount of \$13, 750 to conduct a feasibility study of fire departments in Oceana County in regard to cooperative efforts and shared services. He said that the subject resolution authorizes the Township participation in the subject grant and study. Mr. Smith stated that there is no cost to the Township. Following discussion, a motion was made by Smith and seconded by Holub to approve Resolution No. 15-1 to participate in a Competitive Assistance

Program Grant for the "Cooperative Effort/Shared Services Feasibility Study of Oceana County Fire Departments." The motion was unanimously approved by voice vote.

- c. **Review & Action: Proposed Resolution to Adopt an Amendment to the Pentwater Area Recreation Plan** – Mr. Smith said that the Pentwater Area Recreation Committee had recently developed an amendment to the Pentwater Area Recreation Plan. He said that the amendment specifically identifies improvements to the Pentwater Municipal Marina, harbor, a marketing plan, and includes reference to outdoor winter sports. Mr. Smith stated that the recreation plan is joint effort between the Village, Township and Pentwater School, while he and member Flynn are members of the Committee. A motion was made by Smith and seconded by Siska to approve Resolution No. 15-2 regarding Adoption of an Amendment to the 2013-2018 Pentwater Area Recreation Plan. The motion was unanimously approved by voice vote.

Public Comments – None

Other Items from Members – Mr. Smith stated that there would be training for Board of Review members on Friday, February 13th at the Golden Township Hall. He also said that the Oceana County chapter of the Michigan Township's Association (MTA) would be holding its quarterly meeting in the Pentwater Community Hall on Thursday, February 5th at 7:00 p.m. He invited all board members to attend.

Adjournment – A motion was made by Siska and seconded by Holub to adjourn the meeting at 7:45 p.m. The motion was unanimously approved by voice vote.

Next Meeting – The next regular meeting of the Pentwater Township Board of Trustees will be on Wednesday, February 11, 2015 at 7:00 p.m.

Respectfully submitted,

Dean Holub, Clerk
Pentwater Township

Date